To,

Shashikant. B Lecturer in Computer Science A.S.M Women's College, Bidar.

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Science External Expert Member for the subject of Computer Science to frame complete syllabus for the Add-On Course Computer Application. It is proposed to implement the course from the forth coming academic year 2017-12 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of Computer.

Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

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Commande College for Winnes, VIJAYAPUR-586109. Co-ordinator, Internal Quality Assurance Col SECAB Association's

ARSJ. Arts, Sci. & Com. College for Women, BIJAPUR.

To.

Pramilla .Toran Lecturer in Computer Science V.G Women's College, Gulbarga

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for Women, BIAPUR.

To.

Mrs V.A.Momin

Lecturer in Computer Science

ARSI Inamdar Arts, Science and Commerce

College for Women,

Vijayapur

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ARSI Arts, Sci. & Com. College for Women, BUAPUR.



SECAB A.R.S.I'S ARTS, SCIENCE AND COMMERCE COLLEGE FOR WOMEN, VIJAYAPUR 586109

Question paper

Q1. Answer the following questions (Any 5)

5X2=10

- 1. What is the shortcut key to find and replace in Ms-Word?
- 2. How do you create and save a word document?
- 3. What is a workbook in Ms-Excel?
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- 5. What is Internet?
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- 1. Explain steps involved in creating an E-mail account.
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- Write short notes on:
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DEPARTMENT OF COMPUTER SCIENCE.

SECAB'S A.R.S. Isanda Affa, Science ! Commerce Cetage for Women,

VIJAYAPUR-586109.



This certifies that

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Has successfully completed the certificate course "COMPUTER APPLICATION" conducted by Department of COMPUTER SCIENCE, from 20/02/2018 to 14/04/2018.

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1,000 Dr. Mohammed Afzal Principal



A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109. Affiliated to Karnataka State Women's University, Vijayapur 586108. E-mail: secabarsicwb@gmail.com Fax & Phone: 08352-277490

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Secab A.R.S Inamdar Arts Science & Commerce College for women Vijayapur

STUDENTS ATTENDANCE Computer Application

	Student list BSc 252 semester	2019-19
SI No	Name of the Student	Signature
1	Apscina . R. Mulla	Openin
2	Shoudi Shigarapur	Skradi, -
3	Shaila Delagavagot	Shruka
4	Akchada UKKali	Anchita
5	Make jahren Maniyar	Mathi
6	Bibi Ayisha. Khan	FAGI
7	Nela Thanklas	Nelin
8	Radinii Berdagend	Partini
9	Alishada Gehiger	Atsma
10	Vakhnavi Hugar	1/2in
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APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters SHAIIN BRAPPA DORGAV
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Date of High 0 1 6 1 9 9 9
Caste/Sub Caste Certificate Diploma Advanced Diploma
Course: 1) Computer Course Clas Base 1st sens
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Permanent Address for Correspondences: At part Hottmahalle Ty 100st
Telephone No.:
Signature of the Student
For Office Use Only
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Date: 2/7/18 Receipt No: 33
Co-ontinator Internal Quality Assurance Col SECAB Association's ARS.I. Arts, Sd. & Com. College for Women, BIAPUR

SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WO



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Full Name in Capital Letters SHRUTI ASHOR SHIGANA
Day Month Year Date of Birth O 3 0 9 1 9 9 9 Place of Birth AT Janal (Village)
Caste/Sub Caste C_T. [Ta(awa1] Certificate Diploma Advanced Diploma
Course: 1) Computed Class BSC-I [CIH (Dorb)]
Martial Status: Married Un-Married: Un-married Permanent Address for Correspondences: Al. po & Arjanal To: Indi D1 & Vijayapur
E-Mail ID.:
Signature of the Student
For Office Use Only
Admitted to: Basic Computers Applicat Amount 1000/-
Date: 2/st/10 Receipt No: 34
Co-ordinator, Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. Callage for Women, BUAPUR

VUATAFUR)

REFERENCES:

- V Rajaraman Fundamentals of computers.
- 2. Padmareddy Fundamentals of computers
- 3. P.B. Kottur, Computer Concepts & 'C' Programming
- 4. Shobhal langirke, Computer Application For Bussiness
- Vijaylaxmi, Computer Concepts & 'c' Programming

B.O.S Members:

- 1. Sml Thisumala Aniacian and The Assistant Profession Department of BCA

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 for Wesen Mayupura.
- Lecture. Dept. of computer science. Inwie Sml. V. 4 Degree college For women. Balabungs. 9341426161, E-mail-torange@gmail.com.
 - 3. Shushikand Bodiger
 Lecturer, Dept of Compater Science
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 DEPARTMENT OF COMPUTER SCIENCE VIJOYUPER 586109

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COMPUTER LITERACY PROGRAM (Value added course)

Syllabus

Unit I: Introduction:

2 hrs

Definition of Computer, Input and Output Devices, CPU, Operating System.

Unit II: MS-WORD:

6 Hrs

Overview of word processing software, Examples, opening ,creating, saving document, print and print preview, Find and replace, Header and footer, save and save as, views, Borders and Shading, Change Case, Bullets and Numbering, Background, Spelling and Grammar, Word count, Macros, Mail merge, Table handling and important shortcut keys

UNIT-III: MS-Excel:

6 hrs.

Overview of spreadsheet software, Examples, Opening, creating, saving worksheet and workbook, print and print preview, rows and columns, Formatting worksheet, Find and Replace, Types of Functions, Types of charts/graphs Macros and important shortcut keys.

MS-PowerPoint:

6 hrs.

Overview of Presentation software MS-PowerPoint, Slides, PowerPoint views, Auto content wizard, Transition and build effects, Printing Slides and important shortcut keys.

UNIT-VII: MS-Access:

6 hrs

Overview of MS-Access, Main elements of Access, Tables, Queries, Forms, Reports, Modules, Opening and creating database and tables

UNIT-VIII: Introduction to Internet:

4 hrs

The need and use of computer Networks, Working of internet, Protocols- TCP/IP, HTTP, FTP, Browsers, Search Engines, E-Mail, Chatting.

DEPARTMENT OF COMPUTER SCHNCE

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BUAPUR.

Commerce Cobege for Women, VERNYAPUR-SS6109,

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SECAB Association's A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijaypur.

Affiliated to Karnataka State Women's University, Vijaypur.

YEAR- 2017

SYLLABUS

for

CAREER ORIENTATION COURSE
IN
BASIC COMPUTER APPLICATION

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BUAPUR.

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DEPARTMENT OF COMPUTER SCIENCE.

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1,000 Dr. Mohammed Afzal Principal



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A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109. Affiliated to Karnataka State Women's University, Vijayapur 586108. E-mail: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Name: Show	a-I-) wgavva	Course: Bosso	Computer Department: Scie	aRobns ore
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Secab A.R.S Inamdar Arts Science & Commerce College for women Vijayapur

Student list Box 2 st semester 2008-19

Student list BSc Ist semester 2019-19			
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3	Shaila Designuaget	Shruka	
4	Akshada UKKali	Attichata	
5	Make Jahren - Maniyar	195 hi	
6	Bibi Ayisha. Khan	FAGI	
7	Nela Thanklas	Nelia	
8	Radimi Bredagend	Costino	
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APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters SHAIIA BRAPPA DURGAY
V A G O L Day Month Year
Date of Birth 0 1 6 1 9 9 9
Caste/Sub Caste Certificate Diploma Advanced Diploma
Course: 1) Computer course com B-sc 1 1 sem
Martial Status: Married Un-Married: Un - Mauxed
Permanent Address for Correspondences: At port Hottmahalli Ty 10ist
Vilauapw
E-Mail ID: Shailadus a gageula Telephone No.: 9606656782.
Telephone No.: 3. Com Mobile No.: 96066\$6783
Signature of the Student
For Office Use Only
Admitted to: Basic compacter Applical 2 Amount 1050/-
Date: 2/7/18 Receipt No: 33
Co-ordinator Internal Quality Assurance Cor SECAB Association's AR.S.I. Arts, Sci. & Com. College for Women, BIJAPUR.

SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WO



APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters SHRUTI ASHOR SHIGANA
Day Month Year Date of Birth O309199 Day Month Year Place of Birth ATJUDGE (Village)
Caste/Sub Caste C_J. [Talaway] Certificate Diploma Advanced Diploma
Course: 1) Computed Class BSC-I [CIH (borb)]
Martial Status: Married Un-Married: Un-married Permanent Address for Correspondences: Al. po & Arjanal To: Indi D1 & Vijayapur
E-Mail ID.:
Signature of the Student
For Office Use Only
Admitted to: Basic comparters Applicate Amount 1000/-
Date: 2/st/18 Receipt No: 34
Co-ordinator, Internal Quality Assurance Celes SECAB Association's ARSI Arts, Sci. & Com. College for Women, BIJAPUR Co-ordinator Principal part Principal part Principal part Principal part Principal part Science I

REFERENCES:

- V Rajaraman Fundamentals of computers.
- 2. Padmareddy Fundamentals of computers
- 3. P.B. Kottur, Computer Concepts & 'C' Programming
- 4. Shobhal langirke, Computer Application For Bussiness
- 5. Vijaylaxmi, Computer Concepts & 'c' Programming

B.O.S Members:

- 1. Sml Thisumala inininal and Assistant Profession Department of RCA
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 for Wissen, Mayupura.
- Lecture, Dept. of computer science. Inches Sml. V. 4 Degrees college For women, . Balaberragis. 9341426161, E-mail-torange@genail.com.
 - 3. Shushikend Bediger Lecture, Dept of Computer Science Akkamahadari bermen's dagner College Bidar Bidar Bidar 8880016777 Formi-Shashikantbadger Egiration
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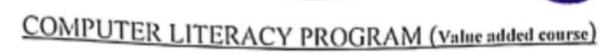
 Lecturer, pept of computer science

 Steam A.R. S. 1" A.H. Science & commerce college for women,

 DEPARTMENT DE COMPUTER SCIENCE VIJOYULPUY 586109

Principal,

SECAR'S A.R.S. Inamdar Arts, Science & Commerce College for Woman, Internat Quality Assurance Cei SECAB Association's ARS.I. Arts, Sci. & Com. College for Women, BIJAPUR. 1916 Perilar July



Syllabus

Unit I: Introduction:

2 hrs

Definition of Computer, Input and Output Devices, CPU, Operating System.

Unit II: MS-WORD:

6 Hrs

Overview of word processing software, Examples, opening, creating, saving document, print and print preview, Find and replace, Header and footer, save and save as, views, Borders and Shading, Change Case, Bullets and Numbering, Background, Spelling and Grammar, Word count, Macros, Mail merge, Table handling and important shortcut keys

UNIT-III: MS-Excel:

6 hrs.

Overview of spreadsheet software, Examples, Opening, creating, saving worksheet and workbook, print and print preview, rows and columns, Formatting worksheet, Find and Replace, Types of Functions, Types of charts/graphs Macros and important shortcut keys.

MS-PowerPoint:

6 hrs.

Overview of Presentation software MS-PowerPoint, Slides, PowerPoint views, Auto content wizard, Transition and build effects, Printing Slides and important shortcut keys.

UNIT-VII: MS-Access:

6 hrs

Overview of MS-Access, Main elements of Access, Tables, Queries, Forms, Reports, Modules, Opening and creating database and tables

UNIT-VIII: Introduction to Internet:

4 hrs

The need and use of computer Networks, Working of Internet, Protocols- TCP/IP, HTTP, FTP, Browsers, Search Engines, E-Mail, Chatting.

DEPARIMENT OF COMPUTER SCHNOL

Principal

Commerce College for Women, VIDAYAPSIR-586109,

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BUAPUR.



SECAB Association's A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijaypur.

Affiliated to Karnataka State Women's University, Vijaypur.

YEAR- 2017

SYLLABUS

for

CAREER ORIENTATION COURSE
IN
BASIC COMPUTER APPLICATION

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BUAPUR.



To.

Smt. Ratna .H Associate lecturer in Physics Smt. A.S.M College for Women Bellary.

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of physics as External Expert Member for the subject of physics to frame complete syllabus for the Add-On Course in Basics Electronics. It is proposed to implement the course from the forth coming academic year 2015-16 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of basic Electronics.

Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

PRINCIPA

Principal,

SECAR'S A.R.S. Insender Arts. Science &

Commerce College for Women, V[]AYAPUR-586109. Internal Quality Assurance Cel SECAB Association's ARSJ. Arts, Sci. & Com. College for Women, BUAPUR.

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To,

Smt. A.M.Kalamma
Associate lecturer in Physics
Smt. A.S.M College for Women
Bellary.



Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of physics as External Expert Member for the subject of physics to frame complete syllabus for the Add-On Course in Basics Electronics. It is proposed to implement the course from the forth coming academic year 2015-16 the meeting is held on:

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Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

Principal,

SECAB's A.R.S. Inamdar Arts, Science & Commerce College for Momen, VIJAYAPUR-SPS109. Internal Quality Assurance Cel SECAB Association's ARS.I. Arts, Sci. & Com. College far Women, BIJAPUR.

To.

Dr. Mohammed Afzal
Principal and HOD Physics
ARSI Inamdar Arts, Science and Commerce
College for Women,
Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of physics as Internal Expert Member for the subject of physics to frame complete syllabus for the Add-On Course in Basics Electronics. It is proposed to implement the course from the forth coming academic year 2015-16 the meeting is held on:

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With Warm Regards

SECAR'S A.R.S. Intender Arts, Science &

Commerce College for Morney,

WILLYAPUR-SECTION

Internal Quality Assurance Cel SECAB Association's

A.R.S.I. Arts, Sci. & Com. College for Women, BIJAPUR.

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To.

Mins Aminuen N. Mulla Lesturer in Physics ARSI Immulae Arts. Science and Commerce College for Women. Vingapur



Dear Madam.

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of physics as internal Expert Member for the subject of physics to frame complete syllabors for the Add-On Course in Basics Electronics. It is proposed to implement the course from the forth coming academic year \$0.5-1.6 — the meeting is held on:

in this regard, we must find you are the right person to contribute your valuable suggestion in the Curriculum & Splinitus based on the requirement in the field which can help the student community to shape themselves for better usage of basic Electronics.

Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

Wife Warm Regards

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Internal Quality Assurance Cel
SECAB Association's
A.R.S.I. Arts, Sci. & Com. College
for Women, BUAPUR.



This certifies that

Bibi Ayisha. Kesazatti

Has successfully complete the certificate course /vocational course "BASIC ELECTRONICS" conducted by Department of physics, from 15/09/2015 to 16/10/2015.

Prof. Mohammed Afzal Coordinator

Principal



This certifies that

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Has successfully complete the certificate course / vocational course "BASIC ELECTRONICS" conducted by Department of physics, from 15/09/2015 to 16/10/2015.

Prof. Mohammed Afzal
Coordinator

Dr. Roshanara Principal



This certifies that

Bibi Ayisha. Kesaratti

Has successfully complete the certificate course / vocational course "BASIC ELECTRONICS" conducted by Department of physics, from 15/09/2015 to 16/10/2015.

Prof. Mohammed Afzal Coordinator

Principal

8. Were outsider exp	verts invited to address	s you?		_
a) Yes	b) frequently	c) rarely	d) none	-
9. Did you visit indu	stries, laboratories, ba	nks and any other U	niversities	
a) Yes, frequently	b) sometimes	c) rarely	d) none	6
	allert On		nstructor you may do so below or or	

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SECAB Association's

A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109.
Affiliated to Karnataka State Women's University, Vijayapur 586108.

E-mail: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Student	Feedback Form for	value added cours	e the Academic Year	2015-16
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a) Yes	b) to some extent	c) no	d) can't say] [a

Secab A.R.S Inamdar Arts Science & Commerce College for women Vijayapur (Test) STUDENTS ATTENDANCE Basic Elect

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3	Masquatto Quadri	Nagrado
4	Atrees Pothan	African
5	Nozreen Panu	Notibere
6	Fashed Mujeupoor	France
7	Sam Indikar	Sacra
8	Felica Rasavio	(gtarn)
9	Fryanka Nork	Britisher
10	Spella Awati	Costra
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SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters
POCAPILO
Day Month Year
Date of Birth 2 1 0 7 1995 Place of Birth Vijay pur
Caste/Sub Caste Chn/Sh'an - P.C. Certificate Diploma Advanced Diploma
Course: 1) B.Sc [PM(S] Class B.Sc III Sem.
Martial Status: Married/ Un-Married: Un-Married : Un-Married .
Permanent Address for Correspondences: 40. Mrs. Regiva Rosacio, Opp. 171
college D.No. 44/1/33, Solapus
E-Mail ID: Feliciachis 2014 @gmather sead. Vijory pur.
Telephone No.: 8904753084 - Mobile No.: 8 147179924 -
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Signaturé of the Student
For Office Use Only
Admitted to: Basic Electronics Amount 6001-
Date: 15/9/15 Receipt Not 11
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Co-ordinator Principal Principal
SECAB Association's
A.R.S.I. Acts. Sci. 8t Com. College Contract College for Women, BUAPUR.

VIJAYAPUR-586109.

class Name E.St Jeno Masavalle Keusav. +1. Quadri. 1 Africa kousar Pathan P.Sc Isim Vaishali M. Hadapad B.St I tim @ B.B Aylsha . D. Kesaralli B. Se Isom 5) Gamrin Gardimani B Se I som 6) Felicia Nauseen. Rosario B.Sc III Sem 4) Farhat Parmen Mujawae B Sc I Stur Saua Judikas Bisc III Selli Jazreen Banu EST III Som 10) Taseen Mulle BSC V Sem Sneha M. Akali Bu yth dem بالمسالة Renuka. P Enan. BSIDTISIM BSCITE Some 13 Achierin Priza.

BSC I Ser

BSC V Som

Co-ordinator,
Internal Quality Assurance Cel
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BIJAPUR.

14 Pajeshwari S. Bisradan

15 Pringarka - B. Mark

Principal SECAB's A.R.S. Inamoar Arts, Science & Commerce College for Women.
VIJAYAPUR-586189.



Basic Gates:

- Identify different Logic Gates (AND, OR, NAND, NOR, X-OR, X-NOR, NOT) by the number printed on them and draw I/O pin-out numbers.
- Verify the truth tables of all Logic Gate by connecting switches and LEDs.
- Construct and verify the truth table of all the gates using NAND and NOR gates.

Building up of simple circuits-

- Portable charger
- Water level indicator
- DC lighting circuit
- Rain Alarm
- Simple temperature monitor
- Touch sensor
- 7. Multimeter circuit
- 8. LED Flasher circuit
- 9. Invisible burglar alarm
- 10. LED circuit
- 11. Simple light sensitivity metronome using transistor
- 12. FM transmitter using UPC1651
- 13. Simple electronic circuit on bread board
- 14. Logic gates on bread board
- Simple radio circuit.

Reference Books:

- Electronic projects for Beginners A.K. Maini
- 2) Basic Electronics S.C.Gupta.

B.O.S. Members :-

- 1] Dx. Mohammed Afzal
- 2] Smt. Kalamma, A.M
- 3] Smt. Ratna, H.
- 4] Miss Ambruen Saba. N. Mulla

Internal Quality Assurance Ce SECAB Association's AR.S.I. Arts, Sci. & Com. College for Women, BUAPUR.

SECAR'S A.R.S. Inspider After Science & Commerce Osbege for Women VIJAYAPUR-SB5109

SYLLABUS FOR CERTIFICATE COURSE



Specific Objectives :-

Total Hours -35 hrs

 This course is meant for the candidates who aspire to become Technician to Service different Electronics based System/Equipment.

 After successful completion of this course the trainer shall be able to perform the following skills with proper sequence.

1. Identify various active and passive components and their applications.

2. Handle different types of Electronic measuring Instruments

Identify different types of faults in electronics equipments.

Electronics:

- > What is electronics?
- Basic electricity- Voltage, current, resistance, charge, etc; Voltage source, current source etc; oluns law.
- > Introduction to electronic components- Active and Passive.
- Passive components resistors, types of resistors, resistors in parallel, resistors in series, color code, Variable and fixed, resistors used as potential divider. Capacitors, basic construction, types. Inductors, Transformers.
- Active components- basic of semiconductor physics, Intrinsic and Extrinsic semiconductors (P- type & N- type) Diodes- PN, Zener, LED's, Photodiodes etc, Transistors, IC's.
- Use of Multimeters (Digital)- Multimeter, multimeter precautions, Measuring of DC voltage , AC voltage , Diode checking, LED checking, , Checking of Capacitors, Resistors, Transistors, Switch, Charges, and Circuits.
- Soldering and desoldering of various types of electrical and electronic components.
- Use of Bread board and assembling simple circuits on it (such as LED on bread board, logic gates.)

Co-Crdinator,
Internal Quality Assurance Cel
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BUAPUR.

Principal,

SECAN'S ARS House Are, Science &

Certific Cologs for Women.

VIJAYAPUR-586109.



SECAB Association's

A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijayapur.

Affiliated to Karnataka State Women's University, Vijayapur.

YEAR - 2015

SYLLABUS

For

CAREER ORIENTATION COURSE IN BASIC ELECTRONICS

Co-ordinator,

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BIJAPUR. Principal

SECAR'S A.R.S. Science A.

Commerce Codego lar Women,
VIJAYAPUR-586109.

VOLUME TO SERVICE OF THE PARTY OF THE PARTY

Basic Electronics:

To.

Smt. Ratna .H Associate lecturer in Physics Smt. A.S.M College for Women Bellary.

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of physics as External Expert Member for the subject of physics to frame complete syllabus for the Add-On Course in Basics Electronics. It is proposed to implement the course from the forth coming academic year 2014-18 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of basic Electronics.

Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

Principal.

CONTROL CARDS FOR SERVING & CONTROL CARDS CARDS

Co-ordinator, Internal Quality Assurance Cei-SECAB Association's ARSI Arts, Sci. & Com. College fur Women, BUAPUR



To,

Smt. A.M.Kalamma Associate lecturer in Physics Smt. A.S.M College for Women Bellary.

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of physics as External Expert Member for the subject of physics to frame complete syllabus for the Add-On Course in Basics Electronics. It is proposed to implement the course from the forth coming academic year 4017-18 the meeting is held on:

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With Warm Regards

Principal,

SECAB's A.R.S. Injendar Arts, Science & Commerce College for Women, VIJAYAPUR-SSS109. Co-ordinator,
Internal Quality Assurance Cel
SECAB Association's
A.R.S.I. Arts, Sci. & Com. College
for Women, BUAPUR.

VIMYAPUN -

Basic Electronics:

To.

Miss Ambreen N. Mulla Lecturer in Physics ARSI Inamdar Arts, Science and Commerce College for Women, Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of physics as Internal Expert Member for the subject of physics to frame complete syllabus for the Add-On Course in Basics Electronics. It is proposed to implement the course from the forth coming academic year 2017-18 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of basic Electronics.

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With Warm Regards

Principal,

SECAE'S A.R.S. Inamder Arts, Science &

Couracte College for Marson,

VIJAYAPUR-586109.

Cu-crdinator,
Internal Quality Assurance Cel
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BIJAPUR.



SECAB Association's

A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijayapur. Career Orientation Course

Sub: Basic Electronics

Marks: 50

Q.No.I: Answer the following questions

1)	What is electronics?	
2)		1 mrk
3)	Write the difference between Active Components and Passive Components.	I mrk
4)	Find the value of the given resistors by both(Color code & Multimeter) method	5 mrks
	resently the give Active and passive components	5 mrks
5)	Solder the given (Passive) components in series and also decolder it	5 mrks
6)	Assemble a simple circuit of LED on Bread Board	3 mrks
7)	Solder the given (Passive) components in parallel and also desolder it.	
8)	Construct the portable mobile charger on PCB	5 mrks
9)	Construct auster level in disease in the first	15 mrks
-,	Construct water level indicator circuit and demonstrate on breadboard	10 mrks

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BIJAPUR.

SECAB's A.R.S. Inamedia Arts, Science ? Commerce College for Women, VIJAYAPUR-586109.



This certifies that

Miss . Savitri Bodiger

Has successfully complete the certificate course / vocational course "BASIC ELECTRONICS" conducted by Department of physics, from 14/02/2018 to 24/03/2018.

Miss AmbreenSaba.N.Mulla Coordinator

Dr. Mohammed Afzal Principal



This certifies that
Miss. Superiya.P

Has successfully complete the certificate course / vocational course "BASIC ELECTRONICS" conducted by Department of physics, from 14/02/2018 to 24/03/2018.

Miss AmbreenSaba.N.Mulla Coordinator

Dr. Mohammed Afzal Principal



SECAB Association's

A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109.

Affiliated to Karnataka State Women's University, Vijayapur 586108.

E-mail: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Student]	Feedback Form for v	alue added cour	se the Academic Year	2018-10
Name: Supe Years/Semester:	iya. Pawae () 1/11/111/11/11/11/11/11/11/11/11/11/11/	Course Basic	Electority Ebesh Nagar, G ya d pawai 98 Q	sc anush naa
useful	b) not useful	c) adequate	d) inadequate	a
Your background a) more than adequate	ad for benefiting from the	course was	d) cannot say	
3. Conceptually un	b) manageable	as :- c) difficult	d) very difficult	a .
4. How welkdid th	edicond -	ss?		. * *
a), thoroughly	b) satisfactorily	c) poorly	d) not at all	a
5. Did the interna	l assessment work?			
a) fairly	b) regularly	c) helpfully	d) cannot say	
6. Was there any	opportunity for personal i	nteraction with teach	ers?	
a) Yes	b) to some extent	c) no	d) can't say] [
7. Was there any	opportunity for small gro	up work?] [4
a) Yes	b) to some extent	c) no	d) can't say	a

SECAB's A.R.S. INAMDAR Arts, Science and Commerce College for women, Vijayapur Career Oriented Programme in Basic Electronics 14/0/13 - 15 -

Attendance Sl.no. Class Names 15 2 16 16 2 18 1 BSc IV Amreen Akalkot 2 Suli Safiya Loni BSc IV Suli Suli 3 Simnin Dalwai BSc IV 4 Shantamma.U BSc IV 5 Summaiya Maslii BSc IV Stmal CIMP) 6 Pavita Pavito Pavitra Akki BSc II Caulta 7 Shakuntala Dodmani BSc II dictangu comme stano dolomoni vatomini 8 valing shaling Shalini, k BSc IV chalun Statio Shalin 9 Savitri Badiger BSc IV 10 Supriya Pawar BSc IV Malan Same Land

Sl.no.	Names	Class	24/2/18	31 0 25	24 2 18	86 2 18	27/2/18	28/9/18
1	Amreen Akalkot	BSc IV	ample	Surre.		(Amsin)	Buttier	4
	Safiya Loni	BSc IV	سالتها	Sub!	delle	Lugi-	Stell-	Suct-
3	Simrin Dalwai	BSc IV	Sov-	Lists	Sub-	Keech-	Sud-	Contract -
4	Shantamma.U	BSc IV	cs-	-	2	-15-	8	-5-
5	Summaiya Maslii	BSc IV	Smar	Stron	14	Simo	Stangs-	Clongs
6	Pavitra Akki	BSc II	Paull	Ruiba	Builta	Revisor	Pauity	Paritie
7 .	Shakuntala Dodmani	BSc II	Rulars	Salamari	Radamani	Vermon	Madanpai	vadamini
8	Shalini, k	BSc IV	Matin	Shalini	Shatini	-/	Thalin	Shatini
9	Savitri Badiger	BSc IV	Turk	duss	ofunk	gros_	Sunt	deuns
10	Supriya Pawar	BSc IV	Konnov	Trucus	Jum	Janar	Same	Dawno

Sl.no.	Names	Class	1/3/16	2/3/16	3/3/18	5/3/18	6/3/18	3/3/18	8/3/18
1	Amreen Akalkot	BSc IV	Monsta	mosto	myso	Hora in	Horrin	Anzux	Annun
2	Safiya Loni	BSc IV	disti-	-نليوم	Juli	dell	poteli	Juli	Duly_
3	Simrin Dalwai	BSc IV	CIN	VELET.	OSLIAN-	Krico.	ALUDA	Cun-	- Just
4	Shantamma.U	BSc IV	-5-	8-	4	1 m	<u> </u>	5	-
5	Summaiya Maslii	BSc IV	Shu-	Swoo	Stream	Elusi	- Almai	France	Simal
	Pavitra Akki	BSc II	Built	Paidro	-^	Mulle	Humbro	Thurs	lumbra
7	Shakuntala Dodmani	BSc II e	יים אבונים	Callamari	Sociemani	andamore	- 4	moranio	Vadanas
8	Shalini, k	BSc IV	Bration	Praturi	Shalini	Station	Shalin	Shound	Shalling
9	Savitri Badiger	BSc IV	Sims	Sun	-	chem!	win	Kurk	"Gun
10	Supriya Pawar	BSc IV	Cmum	commen	inum	THERE	Smuth	Same	Druce

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2	Safiya Loni	BSc IV	18	1		S.M.	ليكاب	Щ_	اسخا	- 0	Sul_	Nam.	4	July-
3	Simrin Dalwai	BSc IV	135	9		Sup.	_ 651	<u> </u>	THE	_0	STIES-	1000	₽7_	die.
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Internal Quality Assurance Cer SECAB Association's AR.S.I. Arts, Sci. & Com. College PTITICIDAL, SECARS ARS. Number Ars. Science & Commerce College for Monner, VISAYAPUR-SBEEDS.





SECAB Association'S A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters S	S D M M A N N A V Place of Birth Ko. (U)
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	Signature of the Student
For Office	Use Only
Admitted to: Pasic Electronics	Amount 600/-
Date: 14/2/18	Receipt No: 417
Co-ordinator, Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BIJAPUR	Principal, Principal, BECAN'S ARS. Inandar Arts, Science & Commerce College for Worses, VIERAPIPE-Second.





SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



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Basic Gates:

- Identify different Logic Gates (AND, OR, NAND, NOR, X-OR, X-NOR, NOT) by the number printed on them and draw I/O pin-out numbers.
- Verify the truth tables of all Logic Gate by connecting switches and LEDs.
- Construct and verify the truth table of all the gates using NAND and NOR gates.

Building up of simple circuits-

- Portable charger
- Water level indicator
- DC lighting circuit
- 4. Rain Alarm
- Simple temperature monitor
- Touch sensor
- 7. Multimeter circuit
- 8. LED Flasher circuit
- 9. Invisible burglar alarm
- 10. LED circuit
- 11. Simple light sensitivity metronome using transistor
- 12. FM transmitter using UPC1651
- 13. Simple electronic circuit on bread board
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- Simple radio circuit.

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- Basic Electronics S.C.Gupta.

B.O.S. Members :-

- 1] Dx. Mohammed Afzal
- 2] Snort . Kalamma . A.M
- 3] Smt. Ratna, H.
- 4] Miss Ambruen Saba. N. Mulla

Internal Quality Assurance Co. SECAB Association's ARS.I Arts, Sci. & Com. College fur Women, BUAPUR.

SECAR'S A.R.S. Inspirer Afty, Solunce & Commerce Oblege for Women, VIJAYAPUR-SES109.



SYLLABUS FOR CAREER ORIENTED COURSE I

BASIC ELECTRONIC (COC)

COURSE DETAILS

SI.NO	NAME OF COURSE	COURSE DURATION	SEMESTERS
1	Certificate course	One month (35 hrs)	1811

GENERAL OBJECTIVES OF THE COURSE

- 1. To familiarize with basics of electricity.
- Identify and use different hand tools.
- Testing of electrical parameters, cables and measurements.
- 4. Identify and test cells/batteries.
- 5. Identify and test passive electronic components.
- Use electronic components in different circuits.
- Practice soldering and de- soldering of various types of electrical and electronic components.
- 8. Identify and test semiconductor devices.

Fees structure

Per students Rs. 600/- for certificate course

Students strength details for last five years

SI No	Year	No of students admitted	No of students passed
1	2014-2015		process.
2	2015-2016	11	11
3	2016-2017	5	- 11
4	2017-2018	10	3
5	2018-2019	- 10	10

Internal Quality Assurance Cel SECAB Association's ARS.I. Arts, Sci. & Com. College

feet Women, BUAPUR.

SECAB'S A.R.S. Ingrated Arts. Science.
Commerce College for Homen,
VIJAYAPUR-586109.

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SECAB Association's

A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijayapur.

Affiliated to Karnataka State Women's University, Vijayapur.

YEAR - 2015

SYLLABUS

For

CAREER ORIENTATION COURSE IN BASIC ELECTRONICS

Co-ordinator,

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BIJAPUR. Principal

SECAR'S A R S Sonday Arts, Science A

Commerce Codege for Women,
VIJAYAPUR-586109.

To.

Smt. Ratna .H Associate lecturer in Physics Smt. A.S.M College for Women Bellary.



Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of physics as External Expert Member for the subject of physics to frame complete syllabus for the Add-On Course in Basics Electronics. It is proposed to implement the course from the forth coming academic year &016-17 the meeting is held on:

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Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

PRINCIPAL
Principal,
SECAS's A.R.S. Islandor Arts. Science &

Commerce College for Women, VEJAYAPUR-566109. Co-ordinator, Internal Quality Assurance Col SECAB Association's A.R.S.I. Arts, Sci. & Com. College

for Woman, BUAPUR.

To.

Smt. A.M.Knlamma Associate lecturer in Physics Smt. A.S.M College for Women Bellary.



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With Warm Regards

SECARE ARE Manufactor Any Science A.

Commerce College for them-

VITAYARUP SLT

Co-ordinator, Internal Quality Assurance Cel SECAB Association's

A.R.S.I. Arts, Sci. & Com. College for Women, BUAPUR.

To,

Dr. Mohammed Afzal
Principal and HOD Physics
ARSI Inamdar Arts, Science and Commerce
College for Women,
Vijayapur

Dear Madam,

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With Warm Regards

Principal,

SECAB's A.R.S. Inventor Arts, Science & Commerce Callage for Women, VIIAYAPUR-586109.

Co-Ordinator,
Internal Quality Assurance Cet
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BUAPUR.

To.

Miss Ambreen N. Mulla Lecturer in Physics ARSI Inamdar Arts, Science and Commerce College for Women, Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of physics as Internal Expert Member for the subject of physics to frame complete syllabus for the Add-On Course in Basics Electronics. It is proposed to implement the course from the forth coming academic year 2016-17 the meeting is held on:

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With Warm Regards

Principal

DECATE A R.S. Inunder Are, Science & Commonte College for Storme, VIJAYARUR-STOLICO Co-Erdinator, Internal Quality Assurance Col SECAB Association's ARS.I. Arts. Sci. & Com. College for Women, BIJAPUR



SECAB Association's

A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijayapur. Career Orientation Course

Sub: Basic Electronics

Marks: 50

Q.No.I: Answer the following questions

1)	What is electronics?	1 male
2)	Write the difference between 4 of a Control of	1 mek
-	Write the difference between Active Components and Passive Components.	1 mrk
3)	ring the value of the given resistors by both(Color code & Multimeter) method	5 mrks
4)	Identify the give Active and passive components.	1,177, 100,000
5)	Solder the given (Description)	5 mrks
40	Solder the given (Passive) components in series and also desolder it.	5 mrks
6)	Assemble a simple circuit of LED on Bread Board.	3 mrks
7)	Solder the given (Bassian)	
	Solder the given (Passive) components in parallel and also desolder it.	5 mrks
8)	Construct the portable mobile charger on PCB	15 mrks
9)	Construct water level indicator circuit and demonstrate on breadboard	
- 6	the increase circuit and demonstrate on breadboard	10 mrks

Co-ordinator,
Internal Quality Assurance Cel
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BIJAPUR.

SECAB's A.R.S. Irandar Arts, Science (Commerce College for Women, VIJAYAPUR-586109,



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

This certifies that

Miss. Masarath (Jundai)

Has successfully complete the certificate course /vocational course "BASIC ELECTRONICS" conducted by Department of physics, from 10/04/2017 to 11/05/2017.

Prof . Mohammed Afzal Coordinator

Principal



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

This certifies that

Miss. Bibi Ayisha. K.

Has successfully complete the certificate course / vocational course "BASIC ELECTRONICS" conducted by Department of physics, from 10/04/2017 to 11/05/2017.

Prof . Mohammed Afzal Coordinator

Principal



A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109.
Affiliated to Karnataka State Women's University, Vijayapur 586108.
E-mail: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Student Feedback Form for value added course the Academic Year 2016-17.

1. The syllabus w	1.65.F.800.A.F.	E-mail:	- Va -Kaza vii		
a) useful	b) not useful	c) adequate	d) inadequate] [a
2. Your background	nd for benefiting from th	e course was			
a) more than adequate	b) just adequate	c) inadequate	d) cannot say] .[a
3. Conceptually u	nderstand of the course	was :-			
a) casy	b) manageable	c) difficult	d) very difficult	. [a
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A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109. Affiliated to Karnataka State Women's University, Vijayapur 586108. E-mail: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Student Feedback Form for value added course the Academic Year 2016-17.

l. The syllabus wa		B-mail.	a Tresoures Hi @ 9	3). (30)
a) useful	b) not useful	c) adequate	d) inadequate		2
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a) more than adequate	b) just adequate	c) inadequate	d) cannot say		a
3. Conceptually ur	nderstand of the course w	as :-			
	10		d) very difficult		a
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SECAB A.R.S	S. INAMDAR ARTS, SCIENCE & COL	MMERCE COLLEGE FOR WOMEN, VIJAYPUR.
E Section Process		
	Co-crdinaton, Internal Quality Averance Cel SEGAE Aracidation's ARISL Arm Sci. & Com. College G. Woman, IDIAPUR	Principal, SECARS AND STATE OF STATE ASSESSMENT OF STATE





SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters S 7 M P 7 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
DI MRIN JOALAWAJ
Day Month Year
Day Month Year 1 1 0 1 9 9 7 Place of Birth C+13 (1) C+1/1 (1) C+1/
Caste/Sub Caste MLUSLIM J IIB Certificate V Diploma Advanced Diploma
Course:1) ELECTRONICS Ciuss BSC IV. SEN
Martial Status: Married/ Un-Married:
Permanent Address for Correspondences: HALACHPATTI CHINCHALT
TA RAIBAG DIST BELGIANT.
E-Mail ID.: Simonodatauvil 1 @ gmail. 1000
Telephone No.: Mobile No.: 8123489628
Signature of the Student
For Office Use Only
Admitted to: Basic Electronics Amount 600/-
Date: 14 3/18 Receipt No: 418
* .
Co-ordinator Co-ordinator, Internal Quality Assurance Cei
SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BIJAPUR. SECABLA R.S. Institute Arts, Science & Contract College for Women, VIJAYA-UR-SEE ID9



Basic Gates:

- Identify different Logic Gates (AND, OR, NAND, NOR, X-OR, X-NOR, NOT) by the number printed on them and draw I/O pin-out numbers.
- Verify the truth tables of all Logic Gate by connecting switches and LEDs.
- Construct and verify the truth table of all the gates using NAND and NOR gates.

> Building up of simple circuits-

- Portable charger
- Water level indicator
- DC lighting circuit
- 4. Rain Alarm
- Simple temperature monitor
- 6. Touch sensor
- 7. Multimeter circuit
- 8. LED Flasher circuit
- 9. Invisible burglar alarm
- 10. LED circuit
- 11. Simple light sensitivity metronome using transistor
- 12.FM transmitter using UPC1651
- 13. Simple electronic circuit on bread board
- Logic gates on bread board
- Simple radio circuit.

Reference Books:

- Electronic projects for Beginners A.K.Maini
- Basic Electronics S.C.Gupta.

B.O.S. Members :-

- 1] Dx. Mohammed Afral
- 2] Snort. Kalamma, A.M
- 3] Smt. Ratna, H.
- 4] Miss Ambruen Saba. N. Mulla

Internal Quality Assurance Cel SECAB Association's A.R.S.L Arts, Sci. & Com. College for Women, BUAPUR.

SECAR'S A.R.S. Inamosir Afric Science & Connerce Oblege for Women, VIJAYAPUR-S86109.



SYLLABUS FOR CAREER ORIENTED COURSE I

BASIC ELECTRONIC (COC)

COURSE DETAILS

SI.NO	NAME OF COURSE	COURSE DURATION	SEMESTERS
1	Certificate course	One month (35 hrs)	1 & 11

GENERAL OBJECTIVES OF THE COURSE

- 1. To familiarize with basics of electricity.
- Identify and use different hand tools.
- Testing of electrical parameters, cables and measurements.
- 4. Identify and test cells/batteries.
- 5. Identify and test passive electronic components.
- Use electronic components in different circuits.
- Practice soldering and de- soldering of various types of electrical and electronic components.
- 8. Identify and test semiconductor devices.

Fees structure

Per students Rs. 600/- for certificate course

Students strength details for last five years

SI No	Year	No of students admitted	No of students passed
1	2014-2015		process.
2	2015-2016	11	11
3	2016-2017	5	- 11
4	2017-2018	10	3
5	2018-2019	- 10	10

Internal Quality Assurance Cel SECAB Association's ARS.I. Arts, Sci. & Com. College

feet Women, BUAPUR.

SECAB'S A.R.S. Ingrated Arts. Science.
Commerce College for Homen,
VIJAYAPUR-586109.

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A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijayapur.

Affiliated to Karnataka State Women's University, Vijayapur.

YEAR - 2015

SYLLABUS

For

CAREER ORIENTATION COURSE IN BASIC ELECTRONICS

Co-ordinator,

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BIJAPUR. Principal

SECAR'S A R S Sanday Arts, Science A

Commerce Codege for Women,
VIJAYAPUR-586109.



SECAB Association's A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijaypur.

Affiliated to Karnataka State Women's University, Vijaypur.

YEAR- 2015

SYLLABUS

for

IN ACCOUNT WRITING

Co-ordinator,
Internal Quality Assurance Cel
SECAB Assuclation's
ARS.I. Arts, Sci. & Com. College
for Women, BIJAPUR.

Principal,
SECASI AND INDIAN AND SCHOOL &
COMMENCE CARRY & MANAGEMENT &
VILATAPUR SANICE



SYLLABUS FOR CERTIFICATE COURSE

Specific Objectives:

Total Hours: 30

- 1. To make the students acquire the conceptual knowledge of accounting
- To equip the students with the knowledge of accounting process and preparation of final accounts
- To develop the skills of recording financial transactions and preparation of reports using computers.

ACCOUNT WRITING

1) Introduction to Accounting:

Meaning, Definition, Objectives, Advantages, Users and Terminology in Accounting.

2) Vouchers:

Types of vouchers- cash voucher, credit voucher, Invoices, Receipts and
Payment Vouchers (Practical).

211rs

3) Books of Accounts:

Cash Book writing, Subsidiary Books, journals and ledger posting (Practical).

15Hrs

4) Trial Balance:

Preparation of trial balance, Receipts & Payments Accounts (Practical).

5Hrs

5) Preparation of Final Accounts:

Preparation of profit & Loss Account, Income & Expenditure Account,

Balance Sheet.

6Hrs

Internal Quality Assurance Cei SECAB Association's ARSJ. Arts, Sci. & Com. College for Women, BUAPUR.

Principal,
SECAR'S ARS Itemder Arts, Science &
Commerce Codage for Women,
VIJAYAPUR-586109.





SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters
VIJAYAKAXMINALK
Date of Birth Day Month Year Place of Birth Day Month Year Place of Birth Dadawadagi
Caste Sub Caste
Course 1) B. Com Contiliate Class B. Com Wth Son
Martial Status: Married Un-Married :
Permanent Address for Correspondences: Post: Wadawadage
To: Basavan Basenadi
Permanent Address for Correspondences: Post: Wadawadage Tg: Basavan Basavade E-Mail ID: Vijayalarminika Ogod Dist: Vijaypul Telephone No. 81055 75965 Mobile No.: V 81055 75965
Telephone No. 81055 75965 Mobile No.: 0 81055 75 965
e 1
Signature of the Student
For Office Use Only
Admitted to: Accound waiting course Amount 500/-
Date:1/3/16 Reveipt No43
Principal .
Co-ordinator SECAR'S AN SINGUES Arts, Science & Commerce Cologo for Manner, VIIAYAPUR-386109.



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR V

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters S H A Z I Y A M O H A M M A D A B U C U C H B A Z V 1 Day Month Year V 1 1 0 1 9 9 6 Place of Birth Jamxhaudt
Caste/Sub Caste 2B Certificate Diploma Advanced Diploma
Course: 1) B. (Om. Certificate Class B. com VI Sem U GUSE Martial Status: Married Un-Married: Un - Married
Permanent Address for Correspondences: Zaw Kam colony Awatt Galli Janithands. Dist: Bagalkot
E-Mail ID.: <u>Secratrazui</u> @ gurest com
Telephone No.: 9930 736 463 Mobile No.: 979 86 3169
Signature of the Student
For Office Use Only
Admitted to: Account writing course Amount 500/-
Date: 1/3/16 Receipt No: 41
Co-ordinator SECABLE A R.S. PARCING. Contract Cities to Marie, VIJAYAFUR-556102



A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109. Affiliated to Karnataka State Women's University, Vijayapur 586108. E-māil: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Student Feedback Form for value added course the Academic Year - 2016

Name: Shand	i. Kathalli	Course: Cash P	ook Department: Co	smmue
Years/Semester:		Address : Baga E-mail:	el Isol-Road Rugh	rvendra Bijay
l. The syllabus wa	s	9 100		
a) useful	b) not useful	c) adequate	d) inadequate	a
2. Your backgroun	nd for benefiting from the	course was	25	
a) more than adequate	b) just adequate	c) inadequate	d) cannot say	b-
3. Conceptually ur	nderstand of the course w	as:-	e v	
a) easy	b) manageable	c) difficult	d) very difficult	6
4. How well did th	e teacher prepare for clas	ss?		
a) thoroughly	b) satisfactorily	c) poorly	d) not at all	b
i. Did the internal	assessment work?			
a) fairly	b) regularly	c) helpfully	d) cannot say	b-
Was there any o	pportunity for personal in	nteraction with teacher	s?	
a) Yes	b) to some extent	c) no	d) can't say	a
, Was there any o	pportunity for small grou	np work?		
a) Yes	b) to some extent	c) no	d) can't say	[a]

a) Yes	b) frequently	c) rarely	d) none	. 0
Did you visit indus		ks and any other Unive	ersities	
a) Yes, frequently	b) sometimes	c) rarely	d) none	Ī
0. If you have other operate sheet.	comments to offer on	the course and the instr	uctor you may do so below	or on a
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	o-crdinator,	••••••	Alm	······································



A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109. Affiliated to Karnataka State Women's University, Vijayapur 586108. E-māil; secabarsicwb@gmail.com Fax & Phone; 08352-277490

Student Feedback Form for value added course the Academic Year - 2016

Name Shari	li, kathalli	Course Cash	Pook Department:	ommere
Years/Semester	: (.1.S) 17 II / III / IV /V	Address : Base	jeel 1501-Road Rug	lavendra Bijay
Mobile: 81	192027947	E-mail:	J	
44		5.9		
1. The syllabus w	as			1 0 2 5
a) useful	b) not useful	c) adequate	d) inadequate	α
2. Your background	nd for benefiting from the	course was	1 0	_
a) more than adequate	b) just adequate	c) inadequate	d) cannot say	b-
3. Conceptually u	nderstand of the course w	as:-		-
a) easy	b) manageable	c) difficult	d) very difficult	6
4. How well did to	he teacher prepare for clas	ss?		· · ·
a) thoroughly	b) satisfactorily	c) poorly	d) not at all	. b
5. Did the internal	l assessment work?			
a) fairly	b) regularly	c) helpfully	d) cannot say	6
•		•	•	
6. Was there any	opportunity for personal is	nteraction with teach	ers?	_
a) Yes	b) to some extent	c) no	d) can't say	a
7. Was there any	opportunity for small grou	ip work?	*.*	
a) Yes	b) to some extent	c) no	d) can't say	[a]

a) Yes	b) frequently	c) rarely	d) none	
Did you visit indus	tries, laboratories, ban			
) Yes, frequently	b) sometimes	c) rarely	d) none	
). If you have other parate sheet.	comments to offer on	the course and th	ne instructor you may do so b	clow or on a
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<u>. *</u>	. :			
Internal C SEC AR.S.I. Ar	O-ordinator, Quality Assurance Cel AB Association's ts, Sci. & Gom. College Women, BUAPUR		Rring SECAB'S A.R.S. Insur Commence Cotte VIJAYAPUR	



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

This certifies that

MISS SHAHEEN CHOUDARY

Has successfully completed the certificate course "CASH BOOK WRITING" conducted by Department of COMMERCE, from 01/03/2016 to 12/04/2016.

Miss.Bhagyashree .Savetkar Coordinator Dr. Roshanara Principal



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

This certifies that

MISS . VANISHREE KATTI

Has successfully completed the certificate course "CASH BOOK WRITING" conducted by Department of COMMERCE, from 01/03/2016 to 12/04/2016.

Miss. Bhagyashree . Savetkar Coordinator Or. Mushanara



A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijayapur. Career Orientation Course

Sub: Cash Book Writing

Marks: 50

Q.No.I : Answer the following question

 Students were given one month receipt, vouchers and pass books zerox of our college and were asked write the cash book receipt &payment, income & expenditure and balance sheet.

Co-ordinator,
Internal Quality Assurance Cer
SECAB Association's
A.R.S.I. Arts, Sci. & Com. College
for Women, BUAPUR.

SECAB's A.R.S. Inandar.Arts, Science I Commerce College for Women, VIJAYAPUR-586109.



To,

Abhay Sakdev Lecturer in Commerce Malik Sandal College Vijayapur

Dear Madam.

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as External Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year 2015-16 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of Writing Cash Book.

Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

Principal,

SECAB'S A.R.S. Irrandur Arts, Science & Commerce College for Women, VIJAYAPUR-586109. Co-Ordinator,
Internal Quality Assurance Cel-SECAB Association's
A.R.S.I. Arts, Sci. & Com. College for Women, BUAPUR.



Parvez Rozendar Lecturer in Commerce SIET College Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as External Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year 2015-16 the meeting is held on:

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With Warm Regards

ESABEARS myntar Arts. Streets &

Commerce Codego for Women,

VZJAVAPUA-SEG109.

Co-ordinator,

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BDAPUR.

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Laxman pawar Lecturer in Commerce A.S.Patil College Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as External Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year 2015-16 the meeting is held on:

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With Warm Regards

Principal, SECAB's ARIS. Mondar Arts, Science &

Commerce Estage for Warren, VIJAYAPUR-586309. Co-ordinator,
Internal Quality Assurance Cel-SECAB Association's
ARS.I Arts, Sci. & Com. College for Women, BIJAPUR.



To,

Laxman pawar Lecturer in Commerce A.S.Patil College Vijayapur

Dear Madam.

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as External Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year 2014-18 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of Writing Cash Book.

Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

Himmey at, SECARS ARS Ittmorrate, Sorra Commune Cologo to Momes, VIJAYAPUR-SSE109.

Co-ordinator,
Internal Quality Assurance Colosecab Association's
AR.S.I. Arts, Sci. & Com. College
for Women, BUAPUR.



To.

Parvez Rozendar Lecturer in Commerce SIET College Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as External Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year 2017-18 the meeting is held on:

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With Warm Regards

Principal,

GECAB'S A.R.S. Inundar Arts, Science & Communica College for Marman. . VIJAYAPUR-SSG103 Co-ordinator, Internal Quality Assurance Cel SECAB Association's ARSI. Arts, Sci. & Com. College for Women, BUAPUR.



To,

1

Abhay Sakdev Lecturer in Commerce Malik Sandal College Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as External Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year 3014 - 18 the meeting is held on:

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Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

Principal,

PRINCIP

SECAD's A.R.S. Instructor Arts. Science & Commonce College for Women. VIJAYAPUR-506109. - CO-cedinator,
Internal Quality Assurance Cel
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BIJAPUR.



To,

Mrs Bhagyashree.S Lecturer in Commerce ARSI Inamdar Arts, Science and Commerce College for Women, Vijnyapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as Internal Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year \$017-17 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of Writing Cash Book.

Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

PRINCIP

Principal,

SECAR'S A.R.S. Inomitir Arts, Science &

Commerce College for Momes, VIJAYAPUR-586109. Ce-ordinator, Internal Quality Assurance Ce-SECAB Association's ARS1 Arts, Sci. & Com. College for Women, BJAPUR.

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To,

Mrs Bhagyashree.S Lecturer in Commerce ARSI Inamdar Arts, Science and Commerce College for Women, Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as Internal Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year \$017-17 the meeting is held on:

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With Warm Regards

PRINCIP

Principal, SECRE's A.R.S. Intender Arts, Science &

Commerce College for Momes, VIJAYAPUR-586109. Internal Quality Assurance Co. SECAB Association's

A.R.S.I. Arts, Sci. & Com. College for Women, BIJAPUR.



A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijayapur. Career Orientation Course

Sub: Cash Book Writing

Marks: 50

Q.No.I : Answer the following question

 Students were given one month receipt, vouchers and pass books zerox of our college and were asked write the cash book receipt &payment, income & expenditure and balance sheet.

Go-Ordinator,
Internal Quality Assurance Ger
SECAB Association's
ARSL Arts. Sci. & Com. College
for Women, BUAPUR.

Principal,

SECAB's A.R.S. Inandar. Arts. Science &
Commerce College for Women,
VIJAYAPUR-586109.



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

This certifies that
Miss. Noaz Bagalkat

Has successfully completed the certificate course "CASH BOOK WRITING" conducted by Department of COMMERCE, from 27/02/2018 to 02/05/2018.

Miss . Bhagyashree . Sevatkar Coordinator

Dr. Mohammed Afzal Principal



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

This certifies that

Miss. Netra Medegar

Has successfully completed the certificate course "CASH BOOK WRITING" conducted by Department of COMMERCE, from 27/02/2018 to 02/05/2018.

Miss . Bhagyashree .Sevatkar Coordinator Dr. Mohammed Afzal Principal

Were outsider expe	erts invited to addres	s you?		1 г
a) Yes	b) frequently	c) rarely	d) none	J
. Did you visit indus	tries, Inboratories, h	anks and any other U	niversities	
a) Yes, frequently	b) sometimes	c) rarely	d) none	J
0. If you have other eparate sheet.	comments to offer or	n the course and the i	nstructor you may do so belo	w or on a
	p	* ' - 58		
	book waster		Hn feaching of	
· D legar	nt the Cash	book will	ing in practical	(ly
by talsons	our collag	e organized d	aumort	
	2			
!	atra.	***************************************	***************************************	
	Co-ordinator, nal Quality Assurance Cat SECAB Association's kl. Arts, Sci. & Com. College		PARIO	2
Acitos	for Women, BUAPUR.		SECAB'S A.R.S. Islandar	Arts, Science

SECURY ARE Institute Are, Science E Commerce College for Women



A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109. Affiliated to Karnataka State Women's University, Vijayapur 586108. E-mail: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Student Feedback Form for value added course the Academic Year -----

1. The syllabus w		. E-mail:Kajal	honnutagi 1996@g		LOWA
a) useful	b) not useful	c) adequate	d) inadequate]	a
2. Your backgrou	nd for benefiting from the	course was			
a) more than adequate	b) just adequate	c) inadequate	d) cannot say		Ь
3. Conceptually u	nderstand of the course w	/as :-	*	J.	
ı) easy	b) manageable	c) difficult	d) very difficult	1	h
. How well did th	e teacher prepare for class	ss?		, ,	
) thoroughly	b) satisfactorily	c) poorly	d) not at all] .	a
	-	14	8	1	
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SECAB A.R.S. INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN, VIJAYPUR.

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A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE

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Date of Birth Day Month Year Place of Birth VivoyOpus
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Course:1) 8 -Low Class I
Martial Status: Married Un-Married : Un-Matried
Permanent Address for Correspondences: Basakanan Puttani (galli
Ram Sita Pood
· E-Mail ID: Kajal beerstog: 1996 @ good com Vijersoper
Telephone No.: Mobile No.:
120
Signature of the Student
For Office Use Only
Admitted to: Account writing course - Amount
Date: 27 2 18 Receipt No: 04
Em Cata
Co-ordinator Co-ordinator
Internal Quality Assurance Cel SECAB Association's ARSJ. Arts, Sci. & Com. College for Women, BUAPUR.
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A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FO

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



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Caste/Sub Caste Muslim Certific	ate Diploma Advanced Diploma
Course:1) B. Com ((ash Books writing) Ch	15
Martial Status: Married Un-Married : Un - MG22	ico
Permanent Address for Correspondences: Pol Nu	837 Serah Nagar Managuli
	5-jagur - 586101
E-Mail ID: misba 19984 @gmail.com	
* Telephone No.: Mobile No :	9972087681
	Signature of the Student
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Admitted to: Account Westing Course	Amount 500/-
Date: 97 2/18	Receipt No: 106
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C6-ordinator, Internal Quality Assurance Cel SECAB Association's	Principal.
ARS.I. Arts, Sci. & Com. College für Women, BUAPUR.	SECAB'S A.R.S. Inamfor Arts, Science & Commerce College for Momen
	VIJAYAFUR-SIA100



SYLLABUS FOR CERTIFICATE COURSE

Specific Objectives:

Total Hours: 30

- 1. To make the students acquire the conceptual knowledge of accounting
- To equip the students with the knowledge of accounting process and preparation of final accounts
- To develop the skills of recording financial transactions and preparation of reports using computers.

ACCOUNT WRITING

1) Introduction to Accounting:

Meaning, Definition, Objectives, Advantages, Users and Terminology in Accounting.

2) Vouchers:

Types of vouchers- cash voucher, credit voucher, Invoices, Receipts and
Payment Vouchers (Practical).

211rs

3) Books of Accounts:

Cash Book writing, Subsidiary Books, journals and ledger posting (Practical).

15Hrs

4) Trial Balance:

Preparation of trial balance, Receipts & Payments Accounts (Practical).

5Hrs

5) Preparation of Final Accounts:

Preparation of profit & Loss Account, Income & Expenditure Account,

Balance Sheet.

6Hrs

Internal Quality Assurance Cel SECAB Association's ARS.I. Arts, Sci. & Com. College for Women, BIJAPUR. Principal, SECARY A.R.S. Inander Arts. Science & Commerce Codage for Warren, VIJAYAPUR-586109.



SYLLABUS FOR CAREER ORIENTED COURSE IN ACCOUNT WRITING (COC)

COURSE DETAILS

SLNO	NAME OF COURSE	DURATION	SEMESTER
1	Certificate course	One month	1 & 11
1	Centilicate course		

GENERAL OBJECTIVES OF THE COURSE

- To impart the knowledge regarding financial accounting in Tally Package.
- To develop cash book writing skills.
- To make students familiar with recent changes.
- To develop communication skills of the students.

Fees structure

Per students Rs. 500/- for certificate course

Students strength details for last five years

SI No	Year	No of students admitted	No of students passed
1	2014-2015		
2	2015-2016	14	14
3	2016-2017	65	65
4	2017-2018	14	14
5	2018-2019	35	35

Rolling

Co-ordinator,
Internal Quality Assurance Cel.
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BIJAPUR.

Principal, SECAB's A.R.S. Inandar Arts. Science & Commerce College for Women, VEJAYAPUR-586109.



SECAB Association's A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijaypur.

Affiliated to Karnataka State Women's University, Vijaypur.

YEAR- 2015

SYLLABUS

for

IN ACCOUNT WRITING

Co-ordinator,
Internal Quality Assurance Cei
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BIJAPUR.

Principal,
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To,

Parvez Rozendar Lecturer in Commerce SIET College Vijnyapar

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as External Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year 2016-17 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of Writing Cash Book.

Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

Principal,

SECAB's A.R.S. Intender Arts, Science & Commerce College for Momen, VEMNAPUR-S86179 Co-ordinator,
Internal Quality Assurance Cel
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BUAPUR.

To.

Abhay Sakdev Lecturer in Commerce Malik Sandal College Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as External Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year \$0\6 - 17 the meeting is held on:

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With Warm Regards

Principal,

SECAB'S A R.S. Stumdor Arts, Science & Communice Codege for Woman, VIJAYAPUR-586109. Ro-ordinator,
Internal Quality Assurance Cel
SECAB Association's
AR.S.I. Arts, Sci. & Com. College
for Women, BIJAPUR.



To.

Mrs Bhagyashree.S Lecturer in Commerce ARSI Inamdar Arts, Science and Commerce College for Women, Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as Internal Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year 2016-17 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of Writing Cash Book.

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With Warm Regards

SECASS A R.S. I rendur Ara. Science &

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VIJAYAFUR-S86109.

Co-ordinator,

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BUAPUR.



SECAB Association's

A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijayapur. Career Orientation Course

Sub: Cash Book Writing

Marks: 50

Q.No.I : Answer the following question

 Students were given one month receipt, vouchers and pass books zerox of our college and were asked write the cash book receipt &payment, income & expenditure and balance sheet.

Co-ordinator,
Internal Quality Assurance Cel
SECAB Association's
ARS.I. Arts, Sci. & Com. College
for Women, BUAPUR.

SECABY A.R.S. Inundar. Arts, Science & Commerce College for Women, VIJAYAPUR-586109.



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

This certifies that

MISS ARSHIYA KHATEEB

Has successfully completed the certificate course "CASH BOOK WRITING" conducted by Department of COMMERCE, from 22/03/2017 to 29/04/2017.

0

Miss . Bhagyashree .Sevatkar Coordinator Dr. Roshanara Principal



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

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Has successfully completed the certificate course "CASH BOOK WRITING" conducted by Department of COMMERCE, from 22/03/2017 to 29/04/2017.

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Miss . Bhagyashree .Sevatkar Coordinator Dr. Roshanara Principal

a) Yes	h) frequently		d) none	7 .
Did you visit indus	b) frequently tries, laboratories, bar	c) rarely		J. L
a) Yes, frequently	b) sometimes	c) rarely	d) none] [
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SECAB Association's

A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN

Jalnagar, Bagalkot cross Road Vijayapur 586109.
Affiliated to Karnataka State Women's University, Vijayapur 586108.
E-māil: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Student Feedback Form for value added course the Academic Year -17-

	usheen Surabhi	Oothi bor iiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiii	Department: C	mmerce
Years/Semester	: (VIVI Address : Sal	kaf Roza Bija	pur
			. !	
		* 1 °	*	
1. The syllabus wa	as			
a) useful	b) not useful	c) adequate	d) inadequate	a
1	-			
2. Your backgroun	nd for benefiting from the	e course was		-
a) more than adequate	b) just adequate	c) inadequate	d) cannot say	Q -
3. Conceptually u	nderstand of the course w	/as :-		
a) easy	b) manageable	c) difficult	d) very difficult	
4. How well did th	ne teacher prepare for class	ss?		
a) thoroughly	b) satisfactorily	c) poorly	d) not at all	
5. Did the internal	assessment work?	**************************************	E.	٠
a) fairly	b) regularly	c) helpfully	d) cannot say	. [0-]
6. Was there any o	pportunity for personal in	nteraction with teachers	57	
a) Yes	b) to some extent	c) no	d) can't say	
7. Was there any o	pportunity for small grou	ıp work?		
a) Yes	b) to some extent	c) no	d) can't say] [
A			a) can t say] . [9]

a) Yes	b) frequently		c) rarely		d) none	
Did you visit inc	lustries, laboratories,		, , ,	r Univers	sities	
a) Yes, frequently			c) rarely		d) none	
o. If you have oth	er comments to offer	r on the	course and t	he instruc	ctor you may do so	below or on a
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SECAB Association's

A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109.

Affiliated to Karnataka State Women's University, Vijayapur 586108. E-māil: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Student	Feedback Form fo	r value added cours	se the Academic Yea	r -9013	}-
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3. Conceptually und	lerstand of the course v	vas :-	H A	٠.	-
a) easy	b) manageable	c) difficult	d) very difficult		9
	teacher prepare for cla	ss?	* × * *		E
a) thoroughly	b) satisfactorily	c) poorly	d) not at all		9
5. Did the internal as	ssessment work?	September 1			6 -
a) fairly	b) regularly	c) helpfully	d) cannot say		9-

6. Was there any opportunity for personal interaction with teachers?

a) res	b) to some extent	c) no	d) can't say	<i>'</i>
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Was there any onn	ortunity for small group	a worle?		8

	a) Yes	b) to some extent	c) no	d) can't say
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KARNATAKA STATE WOMEN'S UNIVERSITY, VIJAYAPUR SECAB'S A. R. S. Inamdar Arts, Science & Comm. College for Women, Vijayapur STUDENTS ATTENDENTS OF ACCOUNT WRITING TEST-2017

BCom- VI Semester

SI. No.	Reg. No.	Name of the Candidate	Signature
1		AFREEN KOLHAR	Ab
2		ALMAS AJNAL	AB
3		ARPANA BURUD	Lucid
4		ARSHIYANAZ KHATEEB	Maleeb
5		ASHWINI KORI	alb
6		CHAITRA A SHIVASHARAN	As
7		CHAITRA SHETTAR	C.N. Shell
8		LAXMI S BASARAKOD	AD
9		MEENAZ SHAIKH	Medical
10		NAJANEEN ATTAR	NAHar
11		NAUSHEEN SURKHI	Anthi
12		NEHA WADEYAR	Hotel
13		NUSRAT PEERŽADE	0pt.
14	11110	P SUMA	Suma
15	147 3	PAPITA KUMAWAT	Papota
16	01302 143	PAREENKOUSHAR KACHOOR	G2
17		PAVITRA THAVARU SHIVANAGI	Pio
18		POOJA RADDI	Frage
19		POORNIMA VIJAYAKUMAR HOSAMANI	P.Y. Kasuma
20		PRATIBHA POLICEPATIL	Rolls.
21		PREETI KOKATANUR	P.S.+
22		PRIYANKA CHOLAKE	P.4C
23		RANJITA GOUDAR	Parda
24	7.	RENUKA KRISHNAJI CHAVAN	Richar.
25		SANA RUGI	db

SECAB A.R.S. INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN, VIJAYPUR .

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SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR V

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters
ZUSACIAM MAHOM AVISUS
L C H R A 2 V 1
Day Month Year Date of Birth
Date of Birth Name of Birth Jameshand
Caste/Sub Caste 2B Certificate Diploma Advanced Diploma
Course: 1) B. (cm. certificate class B. com & Sem
Martial Status: Married/Un-Married: Un - Mouviel
Permanent Address for Correspondences: Zau Zam Colony -Awatt Calli
Janthande Dist: Bagalkot
E-Mail ID: Secrat razui (furuit com)
Telephone No.: 9930 786 463 Mobile No.: 979 \$ 86 3169
\$250100
Signature of the Student
For Office Use Only
Admitted to: Account writing course Amount 500/-
Date: 1/3/16 Receipt No: 41
Co-ordinator, Internal Quality Assurance Cel SECAB Association's AR.S.I. Arts, Sci. & Com. College for Women, BUAPUR.





SECAR Association'S A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in C	Capital Letters AYAKAXMIINALK
Date of Birth	Day Month Year 1017 196 Place of Birth Madawadagi
Caste Sub Ca	nte Certificate Diploma Advanced Diploma
Course:1)	B. Com Continue com B Com W Son
	Tg: Basavan Bagtandi
L-Mail ID : J	gayalarminuker Just Vijayput 9055 75 965
	Signature of the Student
	For Office Use Only
Admitted to	Account waiting course Amount 200/-
Date	1 3 16 Beccipt No. 43
Cost	Co-ordinator, Internal Quality Assurance Cel SECAB Association's ARS.I. Arts, Sci. & Com. College for Women, BIJAPUR



SYLLABUS FOR CERTIFICATE COURSE

Specific Objectives:

Total Hours: 30

- 1. To make the students acquire the conceptual knowledge of accounting
- To equip the students with the knowledge of accounting process and preparation of final accounts
- To develop the skills of recording financial transactions and preparation of reports using computers.

ACCOUNT WRITING

1) Introduction to Accounting:

Meaning, Definition, Objectives, Advantages, Users and Terminology in Accounting.

2) Vouchers:

Types of vouchers- cash voucher, credit voucher, Invoices, Receipts and
Payment Vouchers (Practical).

211rs

3) Books of Accounts:

Cash Book writing, Subsidiary Books, journals and ledger posting (Practical).

15Hrs

4) Trial Balance:

Preparation of trial balance, Receipts & Payments Accounts (Practical).

5Hrs

5) Preparation of Final Accounts:

Preparation of profit & Loss Account, Income & Expenditure Account,

Balance Sheet.

6Hrs

Internal Quality Assurance Cei SECAB Association's ARSJ. Arts, Sci. & Com. College for Women, BUAPUR.

Principal,
SECAR'S ARS Itemder Arts, Science &
Commerce Codage for Women,
VIJAYAPUR-586109.



SECAB Association's A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijaypur.

Affiliated to Karnataka State Women's University, Vijaypur.

YEAR- 2015

SYLLABUS

for

IN ACCOUNT WRITING

Co-ordinator,
Internal Quality Assurance Cel
SECAB Assuclation's
ARS.I. Arts, Sci. & Com. College
for Women, BIJAPUR.

Principal,
SECASI AND INDIANA AND SCHOOL &
COMMENCE CARRY & MARKET &
VILATAPUR SEALOR



Laxman pawar Lecturer in Commerce A.S.Patil College Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as External Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year \$2018-19 the meeting is held on:

In this regard, we trust that you are the right person to contribute your valuable suggestion in the Curriculum & Syllabus based on the requirement in the field which can help the student community to shape themselves for better usage of Writing Cash Book.

Hence, kindly accepts our invitation and confirm your visit for attending the Board of Studies meeting. Kindly confirm your participation by informing to the principal.

With Warm Regards

Principal, SECAB's A R.S. Institut Arts, Science &

Commerce College for Nomes, VIJAYAPUR-565103. Co-cridinator, Internal Quality Assurance Col SECAB Association's ARSI, Arts, Sci. & Com, College for Women, BUAPUR.



Laxman pawar Lecturer in Commerce A.S.Patil College Vijayapur

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With Warm Regards

Principal,

SECAB'S A R S. Inamize Arts, Science & Commerce Coringe for Trumen, VIJAYAPUR-565109, Co-cridinator, Internal Quality Assurance Cor SECAB Association's ARSI, Arts, Sci. & Com. College for Women, BUAPUR.



Abhay Sakdev Lecturer in Commerce Malik Sandal College Vijayapur

Dear Madam,

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With Warm Regards

Principal

DECIRE LA FIG. from the Arm. Science & From the Common to Alemed, The Arms common to the Armed, The Arms common to the Armed (Armed) (Armed Internal Quality Assurance Cel SECAB Association's A.R.S.J. Arts, Sci. & Com. College fur Women, BIJAPUR.

ordinator,

To,

Mrs Bhagyashree.S Lecturer in Commerce ARSI Inamdar Arts, Science and Commerce College for Women, Vijayapur

Dear Madam,

We Take privilege in inviting you for the Board of Studies Meeting in Faculty of Commerce as Internal Expert Member for the subject of commerce to frame complete syllabus for the Add-On Course Cash Book Writing. It is proposed to implement the course from the forth coming academic year \$598-19 the meeting is held on:

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With Warm Regards

SECKE'S A RIG INJINOX Arts. Science &

Commerce Callege for Women,

VIJAYAPUR-586109.

Internal Quality Assurance Cel SECAB Association's ARS.I. Arts, Sci. & Com. College for Women, BIJAPUR,



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

This certifies that

MISS SAMREEN PATEL

Has successfully completed the certificate course "CASH BOOK WRITING" conducted by Department of COMMERCE, from 20/02/2018 to 24/03/2018.

Miss . Bhagyashree .Sevatkar Coordinator

Dr. Mohammed Afzal Principal



SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE, COMMERCE COLLEGE & P.G. CENTRE FOR WOMEN, VIJAYAPUR

This certifies that

MISS FATIMA SUTAR

Has successfully completed the certificate course "CASH BOOK WRITING" conducted by Department of COMMERCE, from 20/02/2018 to 24/03/2018.

Miss . Bhagyashree .Sevatkar Coordinator Dr. Mohammed Afzal Principal

a) Yes	b) frequently	c) rarely	d) none	d
. Did you visit indu	stries, laboratories, ba	inks and any other U	niversities	
a) Yes, frequently	b) sometimes	c) rarely	d) none	
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SECAB Association's

A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WOMEN.

Jalnagar, Bagalkot cross Road Vijayapur 586109. Affiliated to Karnataka State Women's University, Vijayapur 586108. E-mail: secabarsicwb@gmail.com Fax & Phone: 08352-277490

Student	Feedback Form for	volue added com	rea the Academic V	2019
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SECAB A.R.S. INAMDAR ARTS, SCIENCE COMMERCE COLLEGE FOR WOMEN, VIJAYPUR. Subsect Coat-Speak uma Fib smeth say Com From Later (2014) Stati ACSENDATION 2 2 2 Agree of the Buddell Reg. No. from multo Arthus vali Burga specie Internations 막 Schare Total Co. Marina - residence Đ. trans timber 38.6 Thereting want bougans Gabit Same Same Longito Statement Salakh murjare Samue Batel games Thing The state of the state of Sals Tidan Am Lalgon Rotin Go-trdinator, Internal Quality Assurance Cal ARSI Arts So. & Com. College La Women, BIAPUR

SECAB Association's A.R.S.JNAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR

APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



	Full Name in Capital Letters F. A. T. J. M. A. R. S. U. T. A. R.			
١				
	Date of Birth Day Month Year Place of Birth Vijoupur			
	Caste/Sub Caste MUSLIM II B. Certificate Diploma Advanced Diploma			
1	Course: 1) Cash Book Willing Class B. Low II Sem			
1	Martial Status: Married Un-Married : 11n-Married			
1	Permanent Address for Correspondences: Shikarkhane, Near Dechmi Office			
	Vijaypux			
	E-Mail ID .: fatimarsutar@gmail.com			
1	Telephone No.: Mobile No.: 9986133468			
	Signature of the Student			
	For Office Use Only			
	Admitted to: Account writing could Amount 5001			
1	Date: 2002 19 Receipt No: 123			
	Co-ordinator, Internal Quality Assurance Cel SECAB Association's AR.S.I. Arts, Sci. & Com. College for Women, BUAPUR			

SECAB Association's A.R.S.INAMDAR ARTS, SCIENCE & COMMERCE COLLEGE FOR WO



APPLICATION FOR ADMISSION TO UGC CAREER ORIENTED COURSE



Full Name in Capital Letters	0 0 0 0 0
SIMAREEN N	ISARAHMAD
PAITEL	
Day Month Year Date of Birth	Place of Birth
16039000	Place of Birth Vijayapur.
Caste/Sub Caste Muslim TB Certi	ficate V Diploma Advanced Diploma
Course:1) Cash book waiting (Class B. com II sem
Martial Status: Married/ Un-Married : Un - Mars	i ea
Permanent Address for Correspondences: New S	Gainik school compound, Fiados
Megid	back side, Nehru Nagar
E-Mail ID: Simoreenpatel@gmoil.com	v'ijayapur 586101
* Telephone No Mobile N	a: 8150035931
	Signature of the Stinlent
For Office	Use Only
Admitted to: Account writing cause	Amount Stoll-
Date: 20 0 19	Receipt No: 124
Internal Quality Assurance Cel SECAB Association's AR.S.I. Arts, Sci. & Com. College for Women, BIJAPUR.	Principal, SECAB's A.R.S. Ingredie Arts, Science & Commerce Codege for Women, VIJAYAPUR-586509.



SYLLABUS FOR CERTIFICATE COURSE

Specific Objectives:

Total Hours: 30

- 1. To make the students acquire the conceptual knowledge of accounting
- To equip the students with the knowledge of accounting process and preparation of final accounts
- To develop the skills of recording financial transactions and preparation of reports using computers.

ACCOUNT WRITING

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1) Introduction to Accounting:

Meaning, Definition, Objectives, Advantages, Users and Terminology in Accounting.

2) Vouchers:

Types of vouchers- cash voucher, credit voucher, Invoices, Receipts and Payment Vouchers (Practical).

3) Books of Accounts:

Cash Book writing, Subsidiary Books, journals and ledger posting (Practical).

15Hrs

4) Trial Balance:

Preparation of trial balance, Receipts & Payments Accounts (Practical).

5Hrs

5) Preparation of Final Accounts:

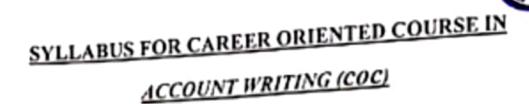
Preparation of profit & Loss Account, Income & Expenditure Account,

Balance Sheet.

6Hrs

Ce-Crdinator,
Internal Quality Assurance Cei
SECAB Association's
A.R.S.I. Arts, Sci. & Com. College
for Women, BIJAPUR.

Principal,
SECARY ARS Itemder Arts, Science &
Commerce Codage for Women,
VIJAYAPUR-586109.



COURSE DETAILS

Γ	SLNO	NAME OF COURSE	COURSE	SEMESTER
ŀ	1	Certificate course	One month	1&11
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GENERAL OBJECTIVES OF THE COURSE

- To impart the knowledge regarding financial accounting in Tally Package.
- To develop cash book writing skills.
- 3. To make students familiar with recent changes.
- To develop communication skills of the students.

Fees structure

Per students Rs. 500/- for certificate course

Students strength details for last five years

SI No	Year	No of students admitted	No of students passed
1	2014-2015		
2	2015-2016	14	14
3	2016-2017	65	65
4	2017-2018	14	14
5	2018-2019	35	35

Internal Quality Assurance Cel SECAB Association's A.R.S.I. Arts, Sci. & Com. College for Women, BIJAPUR. SECAB'S A.R.S. Inandar Arts. Science & Commerce College for Women, VEIAYAPUR-586109.



SECAB Association's A. R. S. Inamdar Arts, Science & Commerce College for Women, Vijaypur.

Affiliated to Karnataka State Women's University, Vijaypur.

YEAR- 2015

SYLLABUS

for

IN ACCOUNT WRITING

Co-ordinator,
Internal Quality Assurance Cel
SECAB Association's
AR.S.I. Arts, Sci. & Com. College
for Women, BIJAPUR.

Principal,
SECASS ARE Inundo Ats, Source &
Commerce Codage for Reman,
VISAYAPUR SEASON