



## Yearly Status Report - 2014-2015

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SECAB ASSOCIATION'S A R S INAMDAR ARTS, SCIENCE AND COMMERCE COLLEGE FOR WOMEN VIJAYAPURA
Name of the head of the Institution	Dr Mohammed Afzal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08352277490
Mobile no.	9448240056
Registered Email	secabarsicwb@gmail.com
Alternate Email	mdafzal12@gmail.com
Address	Nauraspur Bagalkot Road
City/Town	Vijayapura
State/UT	Karnataka
Pincode	586109

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr C L Patil			
Phone no/Alternate Phone no.		08352271389			
Mobile no.		9449534987			
Registered Email		plchidambar@gmail.com			
Alternate Email		malghan984@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://arsi.secab.org/">http://arsi.secab.org/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://arsi.secab.org/pdf/supporting/COLLAGE%20CALENDAR%20OF%20EVENTS%20SECTION-4.pdf">http://arsi.secab.org/pdf/supporting/COLLAGE CALANDER OF EVENTS SECTION-4.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.48	2014	05-May-2014	04-May-2019
<b>6. Date of Establishment of IQAC</b>			16-Nov-2004		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
1. Reviewed the NAAC peer team recommendation and		26-May-2014 5		13	

prepared a checklist for action plan		
2. Coordinated with some departments to apply for UGC sponsored state and national seminars	28-Jul-2014 7	14
3. Feedback system to take qualitative analysis from students regarding office, library computer centre, labs, teaching & basic facilities provided in the college.	05-Jan-2015 20	13

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Additional Assistance to covered college	UGC	2014 1	2250000
College	General Development Grant	UGC	2015 1	485353
College	IQAC	UGC	2014 1	300000
College ( Home Science)	MRP	UGC	2014 1	162500
College(English )	Seminar	UGC	2015 1	52000
College(Sociology)	Seminar	UGC	2015 1	14000
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>

<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	Yes
If yes, mention the amount	300000
Year	2014

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? Implementation of NAAC Peer Team recommendations. Prepared action plan ? Feedback analysis from the students ? Result analysis ? Stakeholders and Governing Council inputs ? Discussion on Addon Courses for 201516

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Improvement of language lab	Ten additional system have been installed with software on spoken English in the language lab
Visit to primary schools to improve standard of learning in Maths, Science Kannada & Urdu	The subject teachers and our college students of relevant subjects visited primary schools of sister institutions. This effort has borne positive outcomes.
To continue commerce stream	The commerce stream for V & VI semester is continued.
Strengthen e-learning	OPAC, INFLIBNET
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Council of the College	28-Apr-2015

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	04-Apr-2014
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2015
Date of Submission	31-Mar-2015
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	MIS was initiated during 201415 but due to some technical glitches basic operations of library management could only be achieved. It is intended to expand MIS for academic and administrative applications from the year 201516.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has created mechanism for curriculum delivery in a planned manner, and documentation is available. The following points have been kept in mind while doing this exercise and they are; a) Prior information about the subject combination in Arts and Science is provided to the students at the time of admission. This provides an opportunity for the students to seek a range of subject combinations as per their inclination and career orientation. b) Career planning is based on the following aspects, i) Student diversity in term of their academic performance in the qualifying examination which is generally P.U.C or its equivalent. Diversity of the students in terms of their socio-economic background is also taken in to consideration. ii) Curriculum planning also taken in to account the changes in the expectation of the students, parents and other stakeholders. This has become necessary due to fast changing technological developments in communication technology and globalization. c) During this year the communication of the NAAC Peer Committee were taken in to consideration as also feedback from various stakeholders was considered. Accordingly the college has constituted the following; i) Admission committee ii) Induction programme iii) Academic committee iv) Annual calendar preparation committee While admission committee offers the students the combination of their choice of subjects, the students are permitted to change their subjects after attending some classes. At the induction programme students are fore told what to aspect from the college as also what their rights, duties and obligation. Academic committee plans the overall mode of teaching-learning evaluation including programmes for career orientation and multi-skill development for students. The committee for preparation of annual calendar makes role of the entire academic activity and other support system like library as e-learning recourse and infrastructure. These activities are recorded in respective files. As of now the feedback received from various stakeholders is done manually. For obtaining feedback a requisite questionnaire is prepared such that it brings out the strength and weakness of the institution as perceived by the various stakeholders. For instance during this year the student feedback brought out that they need a greater exposure to spoken English and preparation for competitive examination. On the other hand the parents were of the opinion that the students should opt for such course

subjects which adds to their life skills. The alumni expressed that student should be exposed to the working atmosphere of various organizations. One of the alumni even stated the students be taken to witness the general body meeting of the municipality so as to give them exposure as to how the meetings are conducted.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Basic Skills for Girls		18/08/2014	30	Focus on Value addition	Home Management Skill

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
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The feedback obtained from the students, Alumni and parents is done on printed format that contains questionnaire. This feedback has brought out the following salient points for the overall development of the institution, which is as under:

a. Summary of Student feedback: The Students have made the following suggestions in their feedback.

- Upgrading of laboratories
- Upgrading of college canteen with quality of service
- Arranging more educational visits and tours
- Providing an adequate facility of drinking water
- The college has to provide adequate furniture like benches for the students
- The college should promote the use of P.P.T. and e learning facilities

b. Summary of Parents feedback: On 9th October 2014 we held two meeting of the parents 1) Meeting of the parents of meritorious students and 2) Meeting of the students (General) At these meeting the proceedings were as following

- At the special meeting of the parents of the meritorious students
- 20 parents were chosen and invited out of the 20 invited 11 parents attended the meeting The meeting was Chaired by the Principal and Vice Principal and attended by 19 staff members. The parents made the following suggestions
- To provide English medium teaching in Social Science subjects
- To provide additional books to the students
- To provide special coaching to the meritorious students for competitive exams. The principal on behalf of the college assured the parents and appropriate actions to fulfil the needs of students.

General meeting of the parents This meeting was also held on the same date at 4pm in the evening 23 parents attended the meeting they discussed with the principal and staff regarding the grievances of the students such as

- 1) Need for more library books
- 2) Notes in some subjects
- 3) Change in the timings of the college to facilitate rural area students
- 4) To provide buses to the college from different areas of the city

The principal replied the quarries of the parents and assured necessary steps to redressed grievances of the students.

c. Summary of Alumni feedback: The Annual meeting of alumni association of the college for the year 201415 was held on 3rd march 2014. The meeting was attended by 35 alumni of the college from all three streams - Arts, Science and Commerce. A feedback was obtained from the alumni regarding their overall experiences in the college. 19 students out of 35 attended gave their oral feedback in which the following aspects were emphasized. They were satisfied with the quality of the learning available in the college. Most of them made suggestions about the shortcomings in the infrastructure of the college such as

- 1) Ladies waiting room.
- 2) Need for an exclusive auditorium for conducting seminars.
- 3) Additional sports facilities

They also made other suggestions such as

- 1) Conducting special coaching for comparative examinations.
- 2) To improve communicative skills among students.
- 3) To conduct more seminars to build confidence in their respective subjects.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	240	94	94
BSc	Science	120	55	55
BCom	Commerce	50	38	38

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2014	556	0	35	0	0

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	20	8	6	2	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students' mentoring system is available at the college. At present each faculty handles between 20-24 students, placed under their care. Distribution of the students for mentoring is done in a very impersonal manner. The mentors interact with on regular basis, or as required. The process of organising mentorship is done in the following manner. a) A format entitled (Profile of the student) is created where the personal profile of the students is filled up by the students, which includes apart from other information, the students' previous academic performance, activities they are interested in and family background. It helps the mentors to interact effectively with the mentees. b) The college has drafted an eleven point guidelines for the mentors to ensure effective functioning. The mentor mentee interaction takes place twice in a semester on a routine basis. However during the induction program itself it is clarified to the students that they can approach their mentors for any difficulty in respect of academic or any other problem. By and large it has been the experience at this college that there have been no insurmountable issues at the mentor's desk. One or two issues that came up were counselled by the counsellor at the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
556	35	1:16

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	29	7	7	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	10	Odd semester	14/06/2014	16/07/2014

BSc	11	Odd semester	14/06/2014	16/07/2014
BCom	12	Odd semester	14/06/2014	16/07/2014
BA	10	Even semester	19/06/2015	28/07/2015
BSc	11	Even semester	19/06/2015	28/07/2015
BCom	12	Even semester	19/06/2015	28/07/2015
<a href="#">View File</a>				

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The schedule is decided by the internal assessment committee during the faculty meeting in an open house with the Principal as Chairperson, faculty and the members of the committee for conducting the internal assessment. Suggestions from the faculty are taken into consideration and a schedule is planned by the committee and is displayed on the faculty and student's notice board so that the students are aware of their assessment dates well in advance. Besides this, the individual teacher makes it a point to announce the schedule in the classroom. The syllabus for the assessment is displayed on the departmental notice boards in advance for the convenience of the students. The assessment is carried out in the periods assigned by the timetable committee in collaboration with the internal assessment to each department. While assigning the test period on the time table to each department, the timetable committee makes it a point to see that there is no overlapping of test periods between the different departments. Proper mechanism is adopted for rescheduling of the test dates in case of any public holiday or due to any unavoidable circumstances, in consultation with the Principal, department and the committee for internal assessment. It is done well in advance and communicated timely to the students. Following the above mentioned measures, the college tries to strictly adhere to the examination schedule.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared and adhered to, for the conduct of all examinations at this college. The calendar also contains other related matters pertaining to examination like commencement of semester classes, bridge courses, issue of blue books, selection of assignment topics etc. The dates of reexamination also included. This calendar is displayed at notice boards placed at the college. A copy of the calendar of events for examinations for the year 201415 is uploaded.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
10	BA	Arts	114	106	92.98
11	BSc	Science	98	64	65.31
12	BCom	Commerce	62	62	100

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	UGC	162500	162500
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sanskrit	3	1

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Urdu	1
Sanskrit	1
Library Science	1

History	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	11	7	0
Presented papers	4	8	4	0

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Dept. of Sociology, NSS Lions Group	10	80
Social Service	Dept. of Sociology, NSS Red Cross	6	100
Rally on Gender Issues	Dept. of Sociology, NSS Home Science	20	450
Visit to Monuments	Dept. of History	2	80
Health and Hygiene	Dept. of Sociology, NSS Home Science Red Cross	7	100
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Dept of Sociology, NSS and Lions Group	Blood Donation	10	80
Rally on Gender Issue	Dept of Sociology, HomeScience and NSS	Gender Issue	26	450
Green India	Dept of Geography	Plantation	2	100

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	1.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Classrooms with LCD facilities

Existing

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
00	Partially	00	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8879	7494409	960	159438	9839	7653847
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			

**4.3 – IT Infrastructure**

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	49	20	2	0	0	2	2	2	0
Added	16	0	0	0	0	0	0	0	0
Total	65	20	2	0	0	2	2	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	1.47	2.5	1.32

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Draft policy The procedure for maintaining and utilization of physical, academic and support facilities This college has the following assets • Class rooms • Laboratories : Physics, Chemistry, Zoology, Botany, Geography, Psychology, Home Science, computer Science, Language Lab • Library and Information Centre. • Sports Facilities : Outdoor and Indoor. • Common Facilities • Hostel • Staff rooms This year the students strength is 496 and the strength of Art programme is 104 Science programme is 178 and commerce programme is 55. This student strength entails having many class rooms for all programmes. The college has constituted a committee for monitoring the optimal utilization of Physical, Academic and Support facilities. This committee meets at least once in the beginning of the academic year to make a realistic evaluation between the available resources and strength of all students for a year. In some extraordinary circumstances like changed priorities of the students requirements owing to changes in the technological up gradation and career advancements, this committee will meet as per the needs. Unique to this college is having Science Research Laboratory and Instrumentation Centre. This centre provides means to undertake projects in Physics, Chemistry, Zoology, Botany and Home Science. This facility is open to utilization by the needy faculty and the students from other institutions and university. The college also has support facilities like, College canteen, Hostel Indoor and Outdoor games facilities. Optimum utility of these is vested with the committee with the concurrence of the principal.

<http://arsi.secab.org/pdf/supporting/4.4.2%20policies.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2014	Competitive Exam Workshop	18	25	11	6
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	5	10

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<b>No file uploaded.</b>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is formed in the college both through election and sometimes by nominations. Following are the portfolios of the student council: 1) General secretary 2) Cultural secretary 3) Sport secretary 4) Class representative from all classes The students representative are involved in the management and administrative in the following way 1) General Secretary of the students union will be the member of IQAC and she will act as a bond between students and the IQAC. She will represent the students in the IQAC. 2) The cultural secretary of the students union will coordinate with the cultural department of the college in designing and organising cultural activities required for the students. She

will help the chairperson of the cultural committee in conducting the cultural activities like the events, competition, celebration of youth festivals etc.

She will also help the committee in identifying the hidden talents of the students and encouraging them to participate in the cultural activities. 3) The sport secretary of the college union will be a member of the sport committee which will be headed by the sport director of the college. The secretary will assist the sport director in identifying the talented sport persons of the college and their participation in the various sports competition held at different levels like University, State and National level. 4) Similarly, a class representative is either elected or nominated from each class of the three streams. The class representatives will deal with the problems of their concerned classes and they will help and acquaint the general secretary about the problems and needs of their respective classes. Thus, they will also participate in the administration of the college and also in solving the problems of the students. Similarly some students are nominated as members for the library committee and those students members will deal with the problems related to the reading material and other information required by the students.

They will also update the librarian and the college management about the requirements of the students regarding availability of the books, e learning materials and other facilities. The students are also involved in the committee made exclusively for campus cleaning and internal discipline. The students are actively in the activities and the schemes meant for cleaning of the campus, up gradation of students support facilities like canteen, drinking water, sanitation play ground etc. By taking the feedback from the student's representatives, some improvement schemes are taken up by the college. Similarly the students are involved in the mentors groups. The mentor of the each group will discuss with the students to know their problems and decide what steps can be taken to redress their grievances like economic backwardness, health problem and other personal difficulties. Similarly some active NSS volunteers are nominated as members for the NSS advisory committee. The student members at this committee will assist NSS programme officers in framing NSS activities of the college. Here the participation of the students will help the NSS unit for greater involvement of the students.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, Reg. No BIJS201415 : Dt :04/04/2014

5.4.2 – No. of enrolled Alumni:

117

5.4.3 – Alumni contribution during the year (in Rupees) :

35100

5.4.4 – Meetings/activities organized by Alumni Association :

One Annual Meeting 03032015 Feedback was taken. Assured job prospects to the students.

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college plasticises decentralization and participative management in the spirit of achieving a cohesive management system. The two practises of

decentralization and participative management are as described below:

**Decentralization:** Decisions pertaining to monitoring adequacy and appropriateness of infrastructure and also broad matters pertaining to student's affairs have been looked after by the Vice Principal. Prof M. M. Bagalkot, (Dept of Geography) was entrusted with the responsibility of heading the Examination Committee. This responsibility entailed in drawing time schedules for examination, timely collection of question papers, making seating arrangements etc. The cultural activities to be conducted during the academic year were the responsibility of Prof M. T. Kotnis (Dept of English), who had to identify talent and ensure various cultural activities.

**Participative Management:** Participatory management is ensured through a Planning Board established at the college and is responsible to ensure that all the purchases go through its scrutiny. The college has a Library Development Committee whose members include the faculty, and the students. These members ensure that adequate books are available at the library and are accessible to the needy students. Last year the inputs received from this committee has led to the subscription of number of e-magazines, other e-learning resources and better seating arrangements.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College being affiliated to Karnataka State Akkamahadevi Women's University, Vijayapur Karnataka, there is not much leeway on this aspect. Notwithstanding restraints of curricular development the college has strived to include value added, certificate courses and field studies and buttressing existing syllabus with student activities by sensitizing them to issues of social concern.
Teaching and Learning	To improve teaching and learning the faculty of the college have been exposed to new developments in technology to improve quality of teaching. While still a major chunk of teaching is anchored to chalk and talk method. This year the college has acquired many e-learning resources like, LCD projectors, Interactive Boards, etc., The college has also made arrangements for You Tube devices in the respective subjects. This effort has brought in new experiences in visualising the complex subjects, thereby teaching-learning is made easy and has helped for the students for better perception of the subject.
Examination and Evaluation	Apart from the mandatory examinations as per University guidelines, the internal examination conducted by the

college allots specific weightage for Assignments, Participation in field work, Seminars, and Attendance etc., ensuring a balanced assessment of the student. Also Apart from this the students are assessed through their participation in discussion, debates and quizzes. For the regular evaluation of the students unit tests are conducted after the completion of a unit.

Library, ICT and Physical Infrastructure / Instrumentation

Quality improvement strategies for Library.ICT and Physical Infrastructure/ Instrumentation is as follows: a). Library: presently the library has sufficient number of reference/textbooks, relevant subject periodicals. However, to be in tune with the technological upgradation in teaching and learning , it is planned to upgrade econtent resources and higher speed internet. b). Physical Infrastructure: a need for having a seminar hall having a seating capacity for 200 people is envisaged.

Research and Development

To promote research culture, the institution has enabled teachers have to take up research by registering themselves for Ph.D programmes. Secondly many a number of teachers made significant contribution to research field by publishing research articles in their respective subjects in national and international peer reviewed journals. With required infrastructure for research in science, a research laboratory has been established with support facilities made available on the campus for undertaking research. The institution has initiated sharing of research facility with interested research scholars in the field of science. This effort has enabled a number of scholars making use of the facility.

Human Resource Management

It is planned to invite experts in the field of HRM addressing the core human values, like ethics and moral. This task is entrusted to the Departments of Kannada, Sanskrit and Arabic

Admission of Students

This college has come under the sway of the national mood, where in generally the students are disinclined to pursue humanities. At the same time there is an increasing tendency to seek admission for core and applied sciences

for which adequate infrastructure and human resources is being augmented.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Implementation of e-governance in areas of operations is under taken only for Student Admission and Support. Remaining items are slated to be undertaken for the academic year 201516

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2014	Use of ICT in Teaching and Learning	Orientation to Account Writing	16/08/2014	17/08/2014	37	4

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	37	8	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. On Duty Leave is	1. On Duty Leave is	1. Travel grants are

provided for attending academic courses 2. Through Govt and Quasi Govt Housing Society sites are provided distributed to the staff at reasonable rate

provided for attending academic courses 2. Through Govt and Quasi Govt Housing Society sites are provided distributed to the staff at reasonable rate

given to participate in sports and cultural activities. 2. Fee concession to the needy students.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

During 201415 the external annual audit is done by the Chartered Accountant 'Galimath Associates', Bijapur. The Local Inspection Committee constituted by the affiliating university conducts academic and administrative audit annually. Thus these are two audits conducted in a year. Internal financial audit of the college is randomly done by the parent association, i.e., SECAB Association.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

**No Data Entered/Not Applicable !!!**

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC Affiliating University	Yes	Management
Administrative	Yes	LIC Affiliating University		Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher council was established in the college for varied reasons. Priority was given to redress the problems faced by the students. : Every year one meeting of the council is held and following support was initiated in the present year: 1. To ensure safety of girls and to arrest the dropout rate. 2. To provide adequate infrastructure wherever needed. 3. To increase number of reference and text books in the library.

6.5.3 – Development programmes for support staff (at least three)

1) Training programme in handling instruments for Lab assistants 2) Encouragement for higher education 3) Fee concession for children of support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Implementation of NAAC Peer Team recommendations. Prepared action plan ? Feedback analysis from the students ? Result analysis ? Stakeholders and Governing Council inputs

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2014	Training of ICT usage for teaching staff	01/06/2014	01/06/2014	04/06/2014	32
2014	Bridge Course	01/07/2014	01/07/2014	15/07/2014	68
2014	Spoken English for Rural students	16/08/2014	16/08/2014	01/10/2014	35

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's Day	08/03/2015	14/03/2015	400	0
Womens Empowerment	15/03/2015	23/03/2015	350	0
Legal Awareness Program	06/10/2015	06/10/2015	450	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college, in order to inculcate environmental consciousness amongst the students and staff has under taken the following steps. a) The college is a plastic free zone. b) 20 trees have been planted.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	advantages and disadvantages	and contribute to local community				
No Data Entered/Not Applicable !!!						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for students and Teachers	02/06/2014	The Code of conduct for all the stake holders of the college has been disseminated. There has been no major incident of its infringement during the year. However these codes of conduct are under detailed review owing to the changing educational scenario.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teaching Life skills and Personality Development (WHO)	08/09/2014	30/09/2014	95

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) Bicycles A bicycle is the easiest, most economical way for many students seeks to encourage cycling among students, staff and faculty members and strive to improve the overall health and wellbeing of the campus community. Cycling is quickly raising to the top as a means of transportation. It is virtually costfree, pollution free. The college observes the vehicle free campus every first and last Saturday of every month b) Public Transport About 80 of students and 10 of staff use public transport for their convenience. The institution instructs the students to practice transportation etiquette like to remain polite and courteous, not to block the flow of traffic, offer their seats to the elderly or injured person and pregnant women, to take care of their belongings etc. c) Pedestrian Friendly Roads The institution wants to expand the pedestrian friendly surrounding the college to encourage more multimodal transportation. d) Plastic free campus Plastic free college is a program of the institution which aims to measurably reduce plastic pollution on college campus with a special focus on the reduction and ultimately the elimination of plastic bottles, plastic straws and poly bags. e) Paperless office The world is advancing so fast and quick with internet and software services and therefore paperless offices are becoming trendy. The institution promotes paperless office by SMS, Email, Whatsapp , as it happens to be a much better and green option than using the means of paper. f) Plantation of trees and plants The college organizes various programmes to create awareness among students in the campus and involve them in maintaining ecofriendly environment. ? Medicinal plants and herbal garden are maintained. ? Plan to develop a centre for environmental management in the campus ? Establishing clean and green campus. ? Conduct awareness programmes by NSS, and Social Science Quality Circle. ? Maintaining clean and green circle. ? Display the aim in the campus "Go Green" "Think Green!", "Create Green", and "Save Green". ? Planting of plants in the campus

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practices Title of the Practice:** Financial Aid to the deserving students by the college

**Objectives of the Practice** It is seen from the profile of students joining various courses of the college that there are many students coming from the rural areas with low economic back ground. Thus, arose the need to solve this issue.

- To extend financial aid to the poor students, especially from the rural, to save them from discontinuation of their studies owing to poverty.
- To support financially all the deserving poor students without any discrimination of caste and creed.
- To promote the 'equality' among the students
- To inculcate the values of 'generosity' and a 'sense of social responsibility' among the students.
- The expected outcome is that the students should be able to complete their degrees with good marks. The beneficiaries should treat the needy with the principle of 'lend a helping hand without discrimination.'

**The Context** The noble objective had its teething as well as challenging troubles in its designing and implementation.

- Pooling up of the required resources was a tough task.
- After many awareness sittings with the all concerned, the college set up a "Student Welfare Fund" on the campus for voluntary donations by staff and other city donors including charity organizations. The college struggled a lot in deciding the eligibility criterion for the aid. After comprehensive deliberation with students and teachers, it was decided to extend the financial aid to the economic backward students who do not have the advantage of government or endowment scholarship, without any discrimination of caste and creed.
- Verification of the financial backwardness of the aspirants is yet another challenge.
- The management has insisted on strict adherence to the rules framed about this fund inspite of influential section' and cast associations' undue interference in the implementation of the practice.

**The Practice** In and around the areas of the college, there has been a long history of frequent droughts and famines, which have ravaged the rural life throwing the people into miserable conditions of abject poverty, illiteracy and illhealth. In a situation of such dire poverty, whatever meagre resources available are used primarily to make both ends meet. So, sending their children for higher education becomes almost impossibility for the poor parents in the rural areas and city in the context of higher education demanding higher amounts of money. Though, sometimes, they do venture to admit their children to colleges in the town, they are unable to give sustained financial support throughout the course of study because agriculture, being a gamble with rain in the district, is not a source of assured income. So, it is evident that without financial support from an external source, the rural youth cannot hope to successfully complete their higher studies.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://arsi.secab.org/pdf/BEST\\_PRACTICES.pdf](http://arsi.secab.org/pdf/BEST_PRACTICES.pdf)

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Introduction** ARS Inamdar Arts, Science and Commerce college for women is the fruition of the parent SECAB Association's vision of uplifting the concerns of the marginalised sections of the society. In this context it is pertinent to say that during the year 1974 when the college was established the concerns of girl students belonging to minorities, and rural communities was heavily stagnated. Thus the association took up the responsibility and established this college at Naubag area near central bus stand. The proximity of college to the bus stand had greatly helped all girl students to seek admission at this

college. Later in the year 2009 the college had shifted to even better location at Navaraspur area with its own land and building. The vision of this college is "Empowerment of Women". The college has been consistently striving to reach this vision of empowering the women in the following major areas: a) Excellence in academic achievement: Apart from providing a healthy and secured ambience to the girl students many of whom were first time learners of higher education, it is the matter of pride for us to convey that over the years many a number( 04: 201415) of students have been the rank holders to the University. Also,189 students have pursued higher education. b) The college had the honour of being recognised as CPE (College with Potential for Excellence) from 2009 to 2014. This recognition enabled the college to undertake five Minor Research Projects which have been completed. Further the college was able to establish Science Research Lab and Instrumentation Centres costing Rs 22,00,00000. (Twenty Two Lakhs) c) The college secured First rank to the University during this academic year. d) The college has inculcated a sense of awareness of the socioeconomic condition of the society surrounding the college and has enthused them to be empathetic to their needs. This has resulted in the students participating survey of these deprived habitations. The result is that the college has established free tailoring training centres and providing free sewing machines to them. This year the thrust has been to upgrade elearning resources at the library and strengthen research activities some identified disciplines

Provide the weblink of the institution

[http://arsi.secab.org/pdf/COLLEGE\\_DISTINCTIVENESS.pdf](http://arsi.secab.org/pdf/COLLEGE_DISTINCTIVENESS.pdf)

## 8.Future Plans of Actions for Next Academic Year

1. Strengthening of Bridge Course in English: The potency of our relationship with the students is our ability to gauge their strengths and weaknesses. Bridge courses conducted by the different departments at the beginning of the academic year are an effort on our part to fillin the chasm that exists between the shared knowledge of students at the entrylevel and the course requirements. A bridge course for newly admitted students is conducted every year before the commencement of the first semester classes. The main objective of the course is to bridge the gap between subjects studied at Preuniversity level and subjects they would be studying in degree course. The syllabus for the course is framed in such a way that equal importance is given to all discipline The duration of this course is 15 days with 100 hrs. The students are trained in all subjects and English. The module on English is aimed at making the students better articulate in English thereby increasing their comprehension level and self confidence. Our experience has shown that students who underwent the bridge course have fared extremely well in University Examinations. Also the students who have attended the bridge course in the previous years have appreciated the initiative usefulness. 2. Acquisition of additional elearning resources: A learning system based on formalised teaching but with the help of electronic resources is known as Elearning. While teaching can be based in or out of the classrooms, the use of computers and the Internet forms the major component of Elearning. This has enabled for the transfer of skills and knowledge, and the delivery of education is made to a large number of recipients at the same or different times. Efforts are being made to create elearning resources in the college besides taking the help of youtube, and other electronic gadgets and resources. 3. To establish proper Academic and Administrative Audit: Academic and Administrative Audit (AAA) is a system to control and maintain high standards in the field of Higher Education. It is playing vital role in providing quality education to the learners all over the world. Hence, the college felt that there is a dire need to pay proper attention to institutional strategies and policies for global engagements, extending the experience and aspirations of students to participate in an increasingly global community. The college began its initiation towards proper establishment of AAA. 4. Strengthening Career Guidance Cell: Career and

employment information is very much important for student community as it guides them towards career awareness. Today, every student talks about career and employment opportunities in their early college days. In this regard, it was decided to strengthen Career Counseling Cell of the college by giving additional Information on career and employment opportunities and organise coaching facility for them to choose an engagement in future, so that this information helps students them to plan for selecting a career in future depending on which they can also choose their subject of interest.